

Course Information sheets

SP Bc business administration (daily and external form)

Course list:

AC215 Fundamentals of Accounting
BC303 Statistics
BC306 Business Ethics
BE 300 Business English
BM301 Small and medium-sized enterprises
BSC401 Interpretation of Financial Statements
BSC402 Financing Organizations
BSC407 The Effective Organization
BSM404 International Business
BSM405 Operations Management
BSM406 Fundamentals of Business Economics
BSM485 Professional internship
BSM493A Final Project A
BSM493B Final Project B
BSM494V Bachelor Thesis
BSM495 Business Strategy
CO210 Oral communication for managers
CS201 Information Technologies for Managers
EC400 Fundamentals of Electronic Commerce
ENG102 English Composition
HR405 Strategic Management of Human Resources
INT301 International relations
INT305 EU influence on management of enterprises
IS330 Information systems
MB300 Finance and currency
MG201 Introductions to Functions of Management
MK300 Marketing
MK388 Global Marketing
MK390 Advertising and Sales Promotion
MK403 Public relations
NTH110 Introduction to Statistics
MTH155 Mathematics for managers I
MTH219 Mathematics for managers II
PM401 Introduction to Project Management
PSY201 Introduction to Psychology
SCI215 Environmental Science
SSC220 Principles of Microeconomics
SSC220 Principles of Macroeconomics

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| College: Vysoká škola manažmentu | | | | | |
| Faculty: central workplace, Bratislava | | | | | |
| Course code: AC115 | | | Course name: Fundamentals of Accounting | | |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | | | | | |
| Number of credits: The student will receive the course 5 credits. | | | | | |
| Recommended trimester: 1.-3. trimester | | | | | |
| Degree: 1st level | | | | | |
| Prerequisites: none | | | | | |
| Course requirements: Activity 5%, short quizzes together 30%, midterm exam 25%, final exam 40%. In order to earn A grade it is necessary to obtain at least 75 points, in order to earn grade B at least 70 points, in order to earn grade C at least 65 points, in order to earn grade D at least 60 points and in order to earn grade E at least 55 points. Credits will not be provided to the student failing to obtain at least 50 points from the final exam. | | | | | |
| Learning outcomes: Students will learn about the accounting cycle, the measuring process and the classification of data, and the accounting terminology that is essential to the preparation and effective use of financial principles that apply to statements. This course introduces basic accounting concepts and techniques; fundamentals of the accounting process and preparation of basic financial statements; accounting principles involved in the measurement and reporting of assets and liabilities; elements of consolidated statements and statement of cash flows; and using and interpreting financial statements for decision-making | | | | | |
| Brief course content: | | | | | |
| <ul style="list-style-type: none"> · Apply time value of money concepts to value accounts · Evaluate the objectives of financial accounting · Prepare and analyze the four basic financial statements · Demonstrate understanding of accounting regulations. · Compare and contrast types of business entities and their financial reporting needs · Research, evaluate and disseminate high quality financial information · Evaluate the impact of financial information from a domestic and global perspective · Demonstrate effective collaboration skills | | | | | |
| Recommended literature: | | | | | |
| WEYGANDT et al. (2010) <i>Financial Accounting</i> . John Wiley&Sons | | | | | |
| Planned learning activities: lecture, discussion, examples, paper. Number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + presentations), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. . + work on the paper + preparation for the midterm and final exam, etc.) | | | | | |
| Assessment methods and criteria: During the trimester, there will be implemented following assignments: Activity 5%, short quizzes together 30%, midterm exam 25%, final exam 40%. | | | | | |
| Language, knowledge of which is necessary to complete the course: English language | | | | | |
| Notes: | | | | | |
| Evaluation: | | | | | |
| A | B | C | D | E | FX |
| 102 | 55 | 34 | 10 | 0 | 12 |
| 47,89% | 25,82% | 15,96% | 4,69% | 0% | 5,63% |

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| Teacher: Branislav Bernadič, PhD., MBA, Martina Kročítá, MBA |
| Date of last change: 31.3.2021 |
| Approved by: doc. Ing. Mária Tajtáková, PhD. |

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| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: BC303 | Course name: Statistics |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 5.-9. trimester | |
| Degree: 1st level | |
| Prerequisites: MTH 110 Introduction to statistics | |
| Course requirements: During the trimester, homework and active participation assignments will be performed, for a total of 35%, a midterm exam for 30% and a final exam for 35%. It is necessary at least 90% to obtain an A rating, at least 82.5% to obtain a B rating, at least 73.75% to obtain a C rating, at least 66.25% to obtain a D rating and at least 57.50% to obtain a E rating. Credits will not be awarded to a student who obtains less than 50% of the final exam. | |
| Learning outcomes: After successful completion of this course, students will be able to critically evaluate the possibilities of data obtaining, plan statistical survey, carry out data collection, apply statistical techniques to analyze the obtained data, summarize and present the results of statistical analysis. | |
| Brief course content: <ul style="list-style-type: none"> • Descriptive and inferential statistics • Measures of location and variability • Elements of theory of probability • Point and interval estimation • Hypotheses testing • Regression and correlation analysis | |
| Recommended literature: ANDERSON, D. R., SWEENEY, D. J., WILLIAMS, T. A., CAMM, J. D., COCHRAN, J. J., FRY, M. J., OHLMANN, J. W. (2020): <i>Statistics for Business and Economics. 14th edition.</i> Boston: Cengage Learning, Inc. LIND, D. A., MARCHAL, W. G., & WATHEN, S. A. (2003): <i>Basic statistics for business and economics.</i> McGraw-Hill TEREK, M. (2017): <i>Interpretácia štatistiky a dát. 5. doplnené vydanie.</i> Košice: Equilibria. TEREK, M. (2017): <i>Interpretácia štatistiky a dát. Podporný učebný materiál. 5. doplnené vydanie.</i> Košice: Equilibria. TEREK, M. (2019): <i>Dotazníkové prieskumy a analýzy získaných dát.</i> Košice: Equilibria. | |

| <p>PALENČAROVÁ, J., KROČITÝ, P. (2015). <i>Akademická príručka na tvorbu odborných textov [online]. 3. vydanie.</i> Trenčín : Vysoká škola manažmentu. Dostupné na: http://www.vsm.sk/sk/studenti/akademicka-etika/pravidla-postupy/.</p> | | | | | | | | | | | | | | | | | | | | | | | |
|--|--------|--------|-------|-------|-------|---|---|---|---|---|----|----|----|-----|---|---|----|--------|--------|--------|-------|-------|-------|
| <p>Planned learning activities: lecture, seminar, discussion, case study work, number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + discussions), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. + work on a case study + preparation for the midterm and final exam, etc.)</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Assessment methods and criteria: During the trimester, homework and active participation assignments will be performed, for a total of 35%, a preliminary exam for 30% and a final exam for 35%.</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Language, knowledge of which is necessary to complete the course: English language</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Notes:</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Evaluation:</p> <table border="1"> <thead> <tr> <th>A</th> <th>B</th> <th>C</th> <th>D</th> <th>E</th> <th>FX</th> </tr> </thead> <tbody> <tr> <td>40</td> <td>88</td> <td>154</td> <td>8</td> <td>4</td> <td>18</td> </tr> <tr> <td>12,70%</td> <td>27,94%</td> <td>49,84%</td> <td>2,54%</td> <td>1,27%</td> <td>5,71%</td> </tr> </tbody> </table> | | | | | | A | B | C | D | E | FX | 40 | 88 | 154 | 8 | 4 | 18 | 12,70% | 27,94% | 49,84% | 2,54% | 1,27% | 5,71% |
| A | B | C | D | E | FX | | | | | | | | | | | | | | | | | | |
| 40 | 88 | 154 | 8 | 4 | 18 | | | | | | | | | | | | | | | | | | |
| 12,70% | 27,94% | 49,84% | 2,54% | 1,27% | 5,71% | | | | | | | | | | | | | | | | | | |
| <p>Teacher: Johan Winbladh, PhD., MsC, Mgr. Monika Schmidtová</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Date of last change: 25.5.2021</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Approved: doc. Ing. Mária Tajtáková, PhD.</p> | | | | | | | | | | | | | | | | | | | | | | | |

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| <p>College: Vysoká škola manažmentu</p> | |
| <p>Faculty: central workplace, Bratislava</p> | |
| <p>Course code: BC306</p> | <p>Course name: Business Ethics</p> |
| <p>Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined</p> | |
| <p>Number of credits: The student will receive the course 5 credits.</p> | |
| <p>Recommended trimester: 4.-6. trimester</p> | |
| <p>Degree: 1st level</p> | |
| <p>Prerequisites: none</p> | |
| <p>Course requirements: During the trimester, the students will submit a seminar paper for 20 % and its presentation for 10 %. The students will take a midterm exam for 20 % and final exam for 35 %. In addition, active participation in lessons / discussions will be evaluated by 15 %. In order to earn A grade it is necessary to obtain at least 75 points, in order to earn grade B at least 70 points, in order to earn grade C at least 65 points, in order to earn grade D at least 60 points and in order to earn grade E at least 55 points. Credits will not be provided to the student failing to obtain at least 50 points from the final exam.</p> | |
| <p>Learning outcomes: Students will learn basic terminology related to ethics, morality, and applied ethics. The course deals with the meaning of ethics in various business areas. It defines stakeholder groups and their relationships, as well as the role of the manager in creating an ethical image of a company. It discusses various ethical dilemmas, solutions to real ethical issues in business and consequences of unethical conduct in organizations.</p> | |

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| Brief course content: | | | | | |
| <ul style="list-style-type: none"> • Fundamental ethical terminology and its application; • Description of various ethical theories and their impact on human behavior; • Definition of ethical issues; proposal of solutions; • Ethical dimensions of team-leading; fair and responsible use of power; • Various forms of work relationships in the economy of global capitalism; • Defining own moral values and their relationship to workplace requirements; • Contribution to designing of an ethical code of a business entity; • Ethics in services, accounting, banking, and product promotion. • Various forms of corruption and ways to suppress it. | | | | | |
| Recommended literature: | | | | | |
| <p>ČERNÁ, Ľ., MEDÁROVÁ, V. 2020. <i>Podnikateľská etika</i>. Bratislava: Vysoká škola manažmentu. 2020.</p> <p>REMIŠOVÁ, A.: <i>Etika a ekonomika</i>. Bratislava: Kalligram, 2011, 495 s.</p> <p>TREVINO, L.K. & NELSON, K. (2007) <i>Managing Business Ethics</i> (e-book). John Wiley&Sons</p> | | | | | |
| Planned learning activities: lecture, discussion, counting examples, paper. Number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + presentations), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. . + work on the paper + preparation for the midterm and final exam, etc.) | | | | | |
| Assessment methods and criteria: During the trimester, the students will submit a seminar paper for 20 % and its presentation for 10 %. The students will take a midterm exam for 20 % and final exam for 35 %. | | | | | |
| Language, knowledge of which is necessary to complete the course: English language | | | | | |
| Notes: | | | | | |
| Evaluation: | | | | | |
| A | B | C | D | E | FX |
| 154 | 88 | 40 | 18 | 4 | 8 |
| 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% |
| Teacher: Mgr. Valéria Medárová, PhD., MBA | | | | | |
| Date of last change: 31.3.2021 | | | | | |
| Approved: doc. Ing. Mária Tajtáková, PhD. | | | | | |

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| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: BE300 | Course name: Business English |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 4.-6. trimester | |

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| Degree: 1st level |
| Prerequisites: none |
| Course requirements: <u>In-class form:</u> During the trimester the students will take 2 quizzes of the value of 10 % each, a short presentation for 10 %, a midterm exam for 20 %, a final exam for 20 % and a final presentation for 20 %. Participation in classes will have the value of 10 %. <u>Online form:</u> During the trimester the students will do topic-based interviews via Skype for the total value of 25 %, written assignments for 10 %, the midterm exam for 20 % and the final test for 20 % and the final presentation for 10 %. In addition, active participation in discussions will be evaluated by 15 %. In order to earn A grade it is necessary to obtain at least 75 points, in order to earn grade B at least 70 points, in order to earn grade C at least 65 points, in order to earn grade D at least 60 points and in order to earn grade E at least 55 points. Credits will not be provided to the student failing to obtain at least 50 points from the final exam. |
| Learning outcomes: Upon completing the course the students will be able to discuss various business topics, such as strategies, marketing, working abroad, finances, leading of meetings and problem-solving. The students will be able to comprehend authentic articles on various business topics and use the gained vocabulary in various business-related situations. In addition, the students will review some of the basic grammar rules of the English language. |
| Brief course content: <ul style="list-style-type: none">• Business phone calls;• Communication in a team. Listening skills. Meetings;• Successful companies. Successful leaders;• Business travel;• Financial issues;• Collaboration and team work. Solving problems;• Negotiating;• Job search. Job interviews. Recruitment;• Presenting skills. |
| Recommended literature: Powell, M. 2014. <i>In company 3.0. Intermediate</i> . Student's Book Pack. Oxford: Macmillan Publishers Ltd. |
| Planned learning activities: lecture, discussion, quizzes, presentations. Number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + presentations), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. . + work on the paper + preparation for the midterm and final exam, etc.) |
| Assessment methods and criteria: <u>In-class form:</u> During the trimester the students will take 2 quizzes of the value of 10 % each, a short presentation for 10 %, a midterm exam for 20 %, a final exam for 20 % and a final presentation for 20 %. Participation in classes will have the value of 10 %. <u>Online form:</u> During the trimester the students will do topic-based interviews via Skype for the total value of 25 %, written assignments for 10 %, the midterm exam for 20 % and the final test for 20 % and the final presentation for 10 %. In addition, active participation in discussions will be evaluated by 15 %. |
| Language, knowledge of which is necessary to complete the course: English language |
| Notes: |

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|--|--------|--------|-------|-------|-------|
| Evaluation: | | | | | |
| A | B | C | D | E | FX |
| 154 | 88 | 40 | 18 | 4 | 8 |
| 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% |
| Teacher: Mgr. Valéria Medárová, PhD., MBA, Mgr. Jaroslava Korpová | | | | | |
| Date of last change: 31.3.2021 | | | | | |
| Approved: doc. Ing. Mária Tajtáková, PhD. | | | | | |

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| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: BM301 | Course name: Small and medium-sized enterprises |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 4.-6. trimester | |
| Degree: 1st level | |
| Prerequisites: none | |
| Course requirements: Activity 20%, research paper 20%, case studies 30%, final exam 30%. In order to earn A grade it is necessary to obtain at least 75 points, in order to earn grade B at least 70 points, in order to earn grade C at least 65 points, in order to earn grade D at least 60 points and in order to earn grade E at least 55 points. Credits will not be provided to the student failing to obtain at least 50 points from the final exam. | |
| Learning outcomes: Students learn to evaluate business plans, learn how to establish companies, how to identify suitable business models, sources of innovation. Learn the specifics of managing SMEs, learn how to find new employees, find the best organisational structure. Get to know the programmes and infrastructure supporting SMEs. | |
| Brief course content: <ul style="list-style-type: none"> • Definition of small and medium size enterprises. Their role in economy • Strategy in SMEs • Organisation of SMEs • New models and innovations • Definition of values as the basis for organisational culture • Financial resources of SMEs • Start-ups, state support • Family businesses • Growth models of SMEs | |
| Recommended literature: <i>David Deakins and Mark Freel. Entrepreneurship and small firms : 5th ed. London : McGraw-Hill, 2009. xx, 332 p. - ISBN 978-007712162-4.</i> <i>Veber, J. – Srpová, J. (2012). Podnikání malé a středné firmy. 3. vyd. Grada. ISBN 978-80-247-4520-6</i> | |
| Planned learning activities: lecture, discussion, examples, paper. Number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of | |

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|---|--------|--------|-------|----|-------|
| which direct contact is 50 hours (lectures + seminars + presentations), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. . + work on the paper + preparation for the midterm and final exam, etc.) | | | | | |
| Assessment methods and criteria: During the trimester, there will be implemented following assignments: Activity 20%, research paper 20%, case studies 30%, final exam 30%. | | | | | |
| Language, knowledge of which is necessary to complete the course: English language | | | | | |
| Notes: | | | | | |
| Evaluation: | | | | | |
| A | B | C | D | E | FX |
| 102 | 55 | 34 | 10 | 0 | 12 |
| 47,89% | 25,82% | 15,96% | 4,69% | 0% | 5,63% |
| Teacher: <i>Mgr. Andrea Zacharová, PhD., M.B.A.,</i> | | | | | |
| Date of last change: 31.3.2021 | | | | | |
| Approved: doc. Ing. Mária Tajtáková, PhD. | | | | | |

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| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: BSC401 | Course name: Interpretation of Financial Statements |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 6.-9. trimester | |
| Degree: 1st level | |
| Prerequisites: AC115 Fundamentals of Accounting | |
| Course requirements: Activity 5%, short quizzes together 30%, midterm exam 25%, final exam 40%. In order to earn A grade it is necessary to obtain at least 75 points, in order to earn grade B at least 70 points, in order to earn grade C at least 65 points, in order to earn grade D at least 60 points and in order to earn grade E at least 55 points. Credits will not be provided to the student failing to obtain at least 50 points from the final exam. | |
| Learning outcomes: Students will learn to read, understand, and analyze a set of financial statements in a broad, decision-making context. Emphasis is placed on the consequences of recording accounting transactions on financial statements and the application of Generally Accepted Accounting Principles. | |
| Brief course content: | |
| <ul style="list-style-type: none"> • Accounting formulas; Accounting principles; Accounting theory • Accrual accounting; Balance sheet; Cash accounting • Common stock; Contingent liabilities; Corporate bonds • Cost of goods sold • Dividends, owner's equity; Ethics • Financial ratios; Future value calculations • Generally accepted accounting principles • Income statement • Internal control; Inventories | |

| <ul style="list-style-type: none"> • Liabilities • Present value calculations • Property, plant, & equipment • Proprietorships, partnerships, and corporations • Recording transactions • Role of auditors; Role of management • Statement of retained earnings, statement of stockholders' equity • Stockholder rights • Trend analysis | | | | | | | | | | | | | | | | | | |
|---|--------|--------|-------|----|-------|----|-----|----|----|----|---|----|--------|--------|--------|-------|----|-------|
| Recommended literature: WEYGANDT et al. (2010) <i>Financial Accounting</i> . John Wiley&Sons | | | | | | | | | | | | | | | | | | |
| Planned learning activities: lecture, discussion, examples. Number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + presentations), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. . + work on the examples+ preparation for the midterm and final exam, etc.) | | | | | | | | | | | | | | | | | | |
| Assessment methods and criteria: During the trimester, there will be implemented following assignments: Activity 5%, short quizzes together 30%, midterm exam 25%, final exam 40%. | | | | | | | | | | | | | | | | | | |
| Language, knowledge of which is necessary to complete the course: English language | | | | | | | | | | | | | | | | | | |
| Notes: | | | | | | | | | | | | | | | | | | |
| Evaluation: <table border="1" data-bbox="203 987 1396 1102"> <thead> <tr> <th>A</th> <th>B</th> <th>C</th> <th>D</th> <th>E</th> <th>FX</th> </tr> </thead> <tbody> <tr> <td>102</td> <td>55</td> <td>34</td> <td>10</td> <td>0</td> <td>12</td> </tr> <tr> <td>47,89%</td> <td>25,82%</td> <td>15,96%</td> <td>4,69%</td> <td>0%</td> <td>5,63%</td> </tr> </tbody> </table> | A | B | C | D | E | FX | 102 | 55 | 34 | 10 | 0 | 12 | 47,89% | 25,82% | 15,96% | 4,69% | 0% | 5,63% |
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| Teacher: Branislav Bernadič, PhD., MBA, Martina Kročítá, MBA | | | | | | | | | | | | | | | | | | |
| Date of last change: 31.3.2021 | | | | | | | | | | | | | | | | | | |
| Approved: doc. Ing. Mária Tajtáková, PhD. | | | | | | | | | | | | | | | | | | |

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|---|--|
| College: <i>Vysoká škola manažmentu</i> | |
| Faculty: <i>central workplace, Bratislava</i> | |
| Course code: <i>BSC 402</i> | Course name: <i>Financing Organizations</i> |
| Type, scope and method of educational activities: <i>5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined</i> | |
| Number of credits: <i>The student will receive the course 5 credits.</i> | |
| Recommended trimester: <i>7. trimester</i> | |
| Degree: <i>1st level</i> | |
| Prerequisites: <i>BC 303 Statistics, BSC 401 Financial accounting</i> | |
| Course requirements: <i>During the trimester, there will be a discussion of problems, solving examples, preparing a case study, a midterm exam for 24 and a final exam for 30 points, while to obtain an A rating it is necessary to obtain at least 75 points, to obtain a B rating at least 70 points, to evaluate C at least 65 points, for a D rating at least 60 points and for an E rating</i> | |

at least 55 points. Credits will not be awarded to a student who obtains less than 50 points from the final written exam.

Learning outcomes: *After completing the course the student will be able to explain the purpose, goals and importance of corporate finance, explain the basic objectives of short-term financing and list the main sources of short-term financing, use decision theory in capital budgeting and time value techniques for budget decision-making affecting several financial periods, describe the process and participants in private and public capital raising, calculate costs related to private and public raising of capital, explain the interrelationships between concepts such as cost of capital, net present value and internal rate of return, explain the role of capital markets in long-term financing and economics, describe the basics of financing decision-making through long-term loans and leasing, including bond yields and prices, bond ratings, bond issues compliance with financing through ordinary and preference shares, including shareholder rights and privileges, the value of rights and options to purchase shares and the nature and purpose of preference shares, improve the company's working capital position through cash flow and current asset management and use financial management theories and techniques in international business environment.*

Brief course content:

- basic principles of corporate finance,
- financial statements,
- financial analysis,
- financial planning,
- time value of money,
- raising equity from external sources,
- raising equity from internal sources,
- raising capital from external sources,
- cost of capital,
- investment projects,
- financial investments of the company,
- financing of the company's current assets.

Recommended literature:

MAŤOVČÍKOVÁ, D. 2020. Podnikové financie. Zbierka riešených a neriešených príkladov. Prešov: Bookman s.r.o. 79s. ISBN 978-80-8165-408-4
MAŤOVČÍKOVÁ, D., JENČOVÁ, S. 2012. Financovanie organizácií. Trenčín: Vysoká škola manažmentu, 2012. 230s. ISBN 978-80-89306-13-8
BERNADIČ, B. 2013. Princípy korporátnych financií. Košice: Equilibria, 2013. ISBN 978-80-81430-90-9
JORDAN, B. D., WESTERFIELD, R. W., ROSS, S. A. 2011. Corporate Finance Essentials New York, NY: McGraw-Hill Irwin.

Planned learning activities: *lecture, seminar, discussion, case study work, number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + discussions), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. + work on a case study + preparation for the midterm and final exam, etc.)*

| | | | | | |
|---|--------|--------|-------|-------|-------|
| Assessment methods and criteria: <i>Discussion (16%). Elaboration of examples (16%). Case study (14%). Midterm exam (24%). Final exam (30%). The condition is to reach min. 50% of the final exam.</i> | | | | | |
| Language, knowledge of which is necessary to complete the course: <i>English language</i> | | | | | |
| Notes: | | | | | |
| Evaluation: | | | | | |
| A | B | C | D | E | FX |
| 154 | 88 | 40 | 18 | 4 | 8 |
| 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% |
| Teacher: <i>Ing. Daniela Maťovčíková, PhD., Branislav Bernadič, MBA, PhD.</i> | | | | | |
| Date of last change: <i>31.3.2021</i> | | | | | |
| Approved: doc. Ing. Mária Tajtáková, PhD. | | | | | |

| | |
|---|--|
| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: BSC407 | Course name: The Effective Organization |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 7.-9. trimester | |
| Degree: 1st level | |
| Prerequisites: MG201 Introduction to functions of management | |
| Course requirements: case studies 20%, research paper 25%, presentation 25%, and final exam 30%. In order to earn A grade it is necessary to obtain at least 75 points, in order to earn grade B at least 70 points, in order to earn grade C at least 65 points, in order to earn grade D at least 60 points and in order to earn grade E at least 55 points. Credits will not be provided to the student failing to obtain at least 50 points from the final exam. | |
| Learning outcomes: This class is designed to cultivate students' understanding of organizational effectiveness by equipping them with knowledge areas and skills that help to assess, analyze, and increase the degree of congruence between a company's internal and external components. Students will learn about a wide range of organizational development methods, tools, and techniques that professionals utilize to improve a company's effectiveness. | |
| Brief course content: | |
| <ul style="list-style-type: none"> • Organizational effectiveness and development • Frameworks for diagnosing organizations • Foundations of organizational change • Entry and contracting • Data collection • Diagnosis and feedback • Organizational development interventions • Sustaining change, evaluating, and ending an engagement • Global issues in organization development | |

| | | | | | |
|--|--------|--------|-------|----|-------|
| Recommended literature: Nelson, D.L. & Quick, J.C.(2018) <i>Organizational Behavior: Foundations, Realities, and Challenges</i> . South-Western | | | | | |
| Planned learning activities: lecture, discussion, examples. Number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + presentations), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. . + work on the examples+ preparation for the midterm and final exam, etc.) | | | | | |
| Assessment methods and criteria: During the trimester, there will be implemented following assignments: case studies 20%, research paper 25%, presentation 25%, and final exam 30%. | | | | | |
| Language, knowledge of which is necessary to complete the course: English language | | | | | |
| Notes: | | | | | |
| Evaluation: | | | | | |
| A | B | C | D | E | FX |
| 102 | 55 | 34 | 10 | 0 | 12 |
| 47,89% | 25,82% | 15,96% | 4,69% | 0% | 5,63% |
| Teacher: PhDr. Mária Olejárová, PhD., MBA | | | | | |
| Date of last change: 31.3.2021 | | | | | |
| Approved: doc. Ing. Mária Tajtáková, PhD. | | | | | |

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|--|--|
| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: BSM404 | Course name: International Business |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 8. trimester | |
| Degree: 1st level | |
| Prerequisites: SSC 221 Macroeconomics, MG201 Introduction to Management | |
| Course requirements: During trimester there will be delivered presentation of a research paper – group project for 15 points, active participation at discussions for 10 points, research paper for 20 points, midterm exam for 25 points and final exam for 30 points. In order to earn A grade it is necessary to obtain at least 75 points, in order to earn grade B at least 70 points, in order to earn grade C at least 65 points, in order to earn grade D at least 60 points and in order to earn grade E at least 55 points. Credits will not be provided to the student failing to obtain at least 50 points from the final exam. | |
| Learning outcomes: Upon successful completion of the subject the student will be able to define motives, forcing enterprises to globalize their operations and define rules guiding this process. Subject involves also analysis of economic, legal, social and cultural environments of entrepreneurship in America, Asia, Eastern and Western Europe, structure and strategies of international business, strategic alliances, settlement of commercial disputes, legal norms | |

regulating import and export operations, factors influencing effective usage of labour in international scale and work with strategies enabling internationalization of companies.

Brief course content:

- description of factors leading to the growth of international business including globalisation of markets and production,
- analysis of functions and forms of international monetary and legal system,
- analysis of international business influence on companies operating in various political and economic systems of various countries,
- description of main changes in tasks and factors of international business influencing growth of main trading areas,
- classification of countries in the process of change and development of developing economies,
- explanation of differences at international business management in comparison with national trade,
- identification of barriers to trade in foreign market and main technological changes and strategies in international business, which enabled its growth and their impact on individual enterprises of different size,
- explanation of influence of economic theories on international trade,
- influence of foreign direct investments on economy of individual states,
- definition of various economic structures in the area of international business their advantages and disadvantages,
- identification of strategies serving internationalization of companies.

Recommended literature:

M LIPKOVÁ, E., 2011. Medzinárodné hospodárske vzťahy. 1.vyd. Bratislava: Sprint dva, 2011.
MACHKOVÁ, H. et al., 2010. Mezinárodní obchodní operace. 5. aktualiz. vyd. - Praha: Grada, 2010.
Hill, W.L. 2023. International business: competing in the global marketplace. 14th ed. Boston: McGraw-Hill/Irwin, 2007. 740 p. ISBN 071109129.

Planned learning activities: lecture, discussion, counting examples, paper. Number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + presentations), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. . + work on the paper + preparation for the midterm and final exam, etc.)

Assessment methods and criteria: During trimester there will be delivered presentation of a research paper – group project for 15 points, active participation at discussions for 10 points, research paper for 20 points, midterm exam for 25 points and final exam for 30 points.

Language, knowledge of which is necessary to complete the course: English language

Notes:

Evaluation:

| A | B | C | D | E | FX |
|--------|--------|--------|-------|-------|-------|
| 154 | 88 | 40 | 18 | 4 | 8 |
| 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% |

Teacher: Mgr. Mariana Martišková, PhD., Johan Winbladh, PhD., MSc

Date of last change: 31.3.2021

Approved: doc. Ing. Mária Tajtáková, PhD.

| | |
|---|---|
| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: BSM405 | Course name: Operations Management |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 7.-9. trimester | |
| Degree: 1st level | |
| Prerequisites: MG201 Introduction to functions of management, BSC401 Interpretation of financial statements, BSC402 Financing organizations | |
| Course requirements: Participation 10%, case study 15%, group project 20%, midterm exam 20%, and final exam 35%. In order to earn A grade it is necessary to obtain at least 75 points, in order to earn grade B at least 70 points, in order to earn grade C at least 65 points, in order to earn grade D at least 60 points and in order to earn grade E at least 55 points. Credits will not be provided to the student failing to obtain at least 50 points from the final exam. | |
| <p>Learning outcomes: In this course, learners will:</p> <ul style="list-style-type: none"> · Describe the relationship between customers, corporate management and value creation; · Assess the importance of design quality through measurement and improvement techniques; · Forecast demand and translate that demand estimate into production orders; · Describe the elements of a master plan for capacity and facility planning; · Integrate aspects of materials purchasing and supplier relationships into operations planning; · Develop schedule and cost estimates for a large production project in a corporate environment from production orders; · Create estimates of economic profit based on costs and sales data from example cases of product and service production environments. | |
| <p>Brief course content:</p> <p>Operations as a Business Core Competency;</p> <ul style="list-style-type: none"> · Managing Resources; · Economic Value; · Decision Tree Analysis; · Determining Value; · Creating Value; · Product and Service Life Cycles; · Process Design and Improvement; · Production Technology; · Determining and Managing Costs; · Creating Quality; · Measuring Quality; · Project Management; · Supply Chain Management; Forecasting Demand; Inventory Management; MRP; · Transportation; JIT Systems; Capacity Management; · Global Performance Measurement; · Facility Location and Layout; · Workforce Management | |

| | | | | | |
|--|--------|--------|-------|----|-------|
| Recommended literature: Finch, Byron J. 2011. Operations now: profitability, processes, performance. 3rd ed. New York: McGraw-Hill/Irwin, 2006. 650 p. ISBN 0071117490. | | | | | |
| Planned learning activities: lecture, discussion, examples. Number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + presentations), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. . + work on the examples+ preparation for the midterm and final exam, etc.) | | | | | |
| Assessment methods and criteria: During the trimester, there will be implemented following assignments: Participation 10%, case study 15%, group project 20%, midterm exam 20%, and final exam 35%. | | | | | |
| Language, knowledge of which is necessary to complete the course: English language | | | | | |
| Notes: | | | | | |
| Evaluation: | | | | | |
| A | B | C | D | E | FX |
| 102 | 55 | 34 | 10 | 0 | 12 |
| 47,89% | 25,82% | 15,96% | 4,69% | 0% | 5,63% |
| Teacher: Johan Winbladh, PhD., MsC | | | | | |
| Date of last change: 31.3.2021 | | | | | |
| Approved: doc. Ing. Mária Tajtáková, PhD. | | | | | |

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|--|--|
| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: BSM406 | Course name: Fundamentals of Business Economics |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 7.-9. trimester | |
| Degree: 1st level | |
| Prerequisites: AC115 Fundamentals of Accounting, MG201 Introduction to Functions of Management | |
| Course requirements: During the trimester there will be: 1 presentation of a case study for 10 points, business plan for 20 points, creation and presentation of business model CANVAS for 10 points, midterm exam for 20 and final exam for 20 points, student activity for 10 points. In order to earn A grade it is necessary to obtain at least 75 points, in order to earn grade B at least 70 points, in order to earn grade C at least 65 points, in order to earn grade D at least 60 points and in order to earn grade E at least 55 points. Credits will not be provided to the student failing to obtain at least 50 points from the final exam. | |
| Learning outcomes: The course provides a systematic view of the business environment. Upon successful completion of this course, students will gain an overview and knowledge in the field of economic management of companies and their resources. Students will be able to orient themselves in the business environment in the Slovak Republic, understand the interrelationships among the various aspects of the external environment and be | |

able to estimate their impact on business behavior. Students will learn to create a business plan for small and medium-size enterprises.

Brief course content:

- The nature and position of the company in a market economy. Business environment. Enterprise as a goal-oriented system. Business life cycle.
- Typology of companies. Legal forms of enterprises.
- Business plan and budget. Business process.
- Business production factors. Company assets. Non - current assets. Current assets.
- Human resources of the company.
- Activities of the business transformation process. Purchase of material inputs.
- Production activity of the company. Product sales.
- Value processes in the company. Costs, their significance and classification. Financial management of the company.
- Ethical aspects of business and institutionalization of ethics into the company.

Recommended literature:

ČERNÁ, Ľ. **Podnikové hospodárstvo** : Zbierka úloh. 1. vyd. – Bratislava: Vysoká škola manažmentu v Trenčíne, 2020. – 160 s. – ISBN 978-80-89306-46-6
ČERNÁ, Ľ.: Podnikové hospodárstvo. VERBUM – vydavateľstvo Katolíckej univerzity v Ružomberku, 2019. ISBN 978-80-561-0697-6

Planned learning activities: lecture, discussion, examples, paper. Number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + presentations), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. . + work on the paper + preparation for the midterm and final exam, etc.)

Assessment methods and criteria: Activity and participation 20%, Presentation of selected topic 10%, Presentation of business model CANVAS 10%, Business plan 10%. Partial exam 20%, Final exam 30%.

Language, knowledge of which is necessary to complete the course: English language

Notes:

Evaluation:

| A | B | C | D | E | FX |
|--------|--------|--------|-------|-------|-------|
| 154 | 88 | 40 | 18 | 4 | 8 |
| 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% |

Teacher: Doc. Ing. Ľubica Černá, PhD., Ing. Andrea Zacharová, PhD., MBA

Date of last change: 31.3.2021

Approved: doc. Ing. Mária Tajtáková, PhD.

College: Vysoká škola manažmentu

Faculty: central workplace, Bratislava

Course code: BSM485

Course name: Professional internship

Type, scope and method of educational activities: practice in the range of 150 hours per trimester, distance method

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|--|---|---|---|---|----|----|---|---|---|---|---|---|
| Number of credits: The student will receive the course 5 credits. | | | | | | | | | | | | |
| Recommended trimester: 6-9. trimester | | | | | | | | | | | | |
| Degree: 1st level | | | | | | | | | | | | |
| Prerequisites: none | | | | | | | | | | | | |
| Course requirements: attendance at work 5%, recording of attendance 5%, learning diary 30%, analysis of acquired knowledge 40%, evaluation of mentor at work 10%, activities assigned by the teacher 10%. | | | | | | | | | | | | |
| Learning outcomes: The student will gain professional experience and knowledge in the chosen field. The subject will provide the opportunity to acquire strong communication skills and experience working with people. | | | | | | | | | | | | |
| Brief course content: <ul style="list-style-type: none"> • Preparation of a professional internship; • Professional internship; • Conclusion and evaluation of the professional internship. | | | | | | | | | | | | |
| Recommended literature: https://www.vsm.sk/files/sh/eu_researchapa.pdf PALENČÁROVÁ, J., KROČITÝ, P. 2012. Akademická príručka na tvorbu odborných textov [online]. 2. vydanie. Trenčín : Vysoká škola manažmentu, 2012. Dostupné na: http://www.vsm.sk/svk/studenti/akademicka-etika/pravidla-postupy/ | | | | | | | | | | | | |
| Language, knowledge of which is necessary to complete the course: English or Slovak language | | | | | | | | | | | | |
| Notes: the student must maintain the required academic GPA above 3.0, must have completed a minimum of 60 credits, and must secure a job position that involves new experience, not a job the student has held in the past | | | | | | | | | | | | |
| Evaluation: new course | | | | | | | | | | | | |
| <table border="1" style="width: 100%; text-align: center;"> <tr> <td>A</td> <td>B</td> <td>C</td> <td>D</td> <td>E</td> <td>FX</td> </tr> <tr> <td>a</td> <td>b</td> <td>c</td> <td>d</td> <td>e</td> <td>f</td> </tr> </table> | A | B | C | D | E | FX | a | b | c | d | e | f |
| A | B | C | D | E | FX | | | | | | | |
| a | b | c | d | e | f | | | | | | | |
| Teacher: according to the focus of the internship | | | | | | | | | | | | |
| Date of last change: 31.3.2021 | | | | | | | | | | | | |
| Approved: doc.Ing. Mária Tajtáková, PhD. | | | | | | | | | | | | |

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|---|-------------------------------------|
| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: BSM493A | Course name: Final Project A |
| Type, scope and method of educational activities: A total of 50 hours per trimester. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 6. trimester | |
| Degree: 1st level | |
| Prerequisites: none | |
| Course requirements: During the trimester, the so-called checkpoints, within which the student must demonstrate progress in solving the topic of the final thesis assigned to him. The | |

| evaluation is continuous according to individual control points and final. In the first part of the trimester, the emphasis is placed on mastering the work with literature, creating research, in the second part of the trimester, the ability to analyze the current situation in the given issue and choose the most suitable options for solving the problem and argue them appropriately. The student receives a pass or fail grade. | | | | | | |
|--|----------------------|----------------------|-----|----|--------|-------|
| Learning outcomes: By completing the subject, the student will gain experience in working with literature and creating research, will verify the ability to handle the completion of a project task, the application of calculation skills and also analytical skills at the bachelor's level. problem. | | | | | | |
| Brief course content: <ul style="list-style-type: none"> • Selection and specification of the given problem (topic) for solution; • Literature search according to the given topic; • SWOT analysis – identification of strengths and weaknesses of individual variant solutions to the given problem. | | | | | | |
| Recommended literature: according to the chosen topic of the project | | | | | | |
| Language, knowledge of which is necessary to complete the course: English or Slovak language | | | | | | |
| Notes: | | | | | | |
| Evaluation: | | | | | | |
| <table border="1"> <thead> <tr> <th><i>P (prospel)</i></th> <th><i>NP(neprospel)</i></th> </tr> </thead> <tbody> <tr> <td>885</td> <td>51</td> </tr> <tr> <td>94,55%</td> <td>5,45%</td> </tr> </tbody> </table> | <i>P (prospel)</i> | <i>NP(neprospel)</i> | 885 | 51 | 94,55% | 5,45% |
| <i>P (prospel)</i> | <i>NP(neprospel)</i> | | | | | |
| 885 | 51 | | | | | |
| 94,55% | 5,45% | | | | | |
| Teacher: according to the chosen topic of the project | | | | | | |
| Date of last change: 31.3.2021 | | | | | | |
| Approved: <i>prof. Ing. Edita Hekelová, PhD.</i> | | | | | | |

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|---|-------------------------------------|
| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: BSM493B | Course name: Final Project B |
| Type, scope and method of educational activities: A total of 50 hours per trimester. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 7.- 8. trimester | |
| Degree: 1st level | |
| Prerequisites: BSM493A | |
| Course requirements: During the trimester, the so-called checkpoints, within which the student must demonstrate progress in solving the topic of the final thesis assigned to him. The evaluation is continuous according to individual control points and final. In the first part of the trimester, the emphasis is placed on the student's ability to correctly present an analysis of the current state of the problem being solved, using methods such as SWOT analysis, etc., in the second part of the trimester, on the ability to propose one's own solution to the assigned problem, at the end of the trimester, the final processing of the topic is evaluated and achieved results. The student receives a pass or fail evaluation from the supervisor of the final thesis. | |

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| Learning outcomes: By completing the subject, the student will gain work experience with collecting relevant information, sorting it and making the right selection in the context of the given issue of the FP. He will learn to propose his own solution to assigned tasks, support them with facts, be able to evaluate the benefits of his proposed solutions and formulate recommendations for practice. | |
| Brief course content: | |
| <ul style="list-style-type: none"> • Analyzing the collected data necessary for solving the given topic; • Design of specific solutions, or solution variants; • Selection of the most suitable possible solutions; • Formulating benefits and recommendations. | |
| Recommended literature: according to the chosen topic of the project | |
| Language, knowledge of which is necessary to complete the course: English or Slovak language | |
| Notes: | |
| Evaluation: | |
| <i>P (prospel)</i> | <i>NP(neprospel)</i> |
| 903 | 123 |
| 88,01% | 11,99% |
| Teacher: according to the chosen topic of the project | |
| Date of last change: 31.3.2021 | |
| Approved: <i>prof. Ing. Edita Hekelová, PhD.</i> | |

| | |
|--|-------------------------------------|
| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: BSM494V | Course name: Bachelor thesis |
| Type, scope and method of educational activities: A total of 50 hours per trimester. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 9. trimester | |
| Degree: 1st level | |
| Prerequisites: BSM493A, BSM493B | |
| Course requirements: During the trimester, the so-called checkpoints, within which the student must demonstrate progress in solving the topic of the final thesis assigned to him. The evaluation is continuous according to individual control points and final. In the first part of the trimester, the emphasis is placed on mastering the work with literature, creating research, in the second part of the trimester, the ability to analyze the current situation in the given issue and choose the most suitable options for solving the problem and argue them appropriately. The student receives a pass or fail grade. | |
| Learning outcomes By completing the subject, the student will gain experience with project work, using the knowledge acquired during his studies. He will also acquire skills in defending his own opinions and proposed solutions for the assigned task and will be able to present the results of his work. He can propose ways of implementing his proposals into practice. | |
| Brief course content: | |

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|---|----------------------|----------------------|-----|----|--------|--------|
| <ul style="list-style-type: none"> • Verification of proposed solutions to the problem in practice; • Implementation of the optimal variant of the solution into practice; • Preparation of a presentation for defense; | | | | | | |
| Recommended literature: according to the chosen topic of the project | | | | | | |
| Language, knowledge of which is necessary to complete the course: English or Slovak language | | | | | | |
| Notes: | | | | | | |
| Evaluation: <table border="1" style="width: 100%;"> <tr> <td style="text-align: center;"><i>P (prospel)</i></td> <td style="text-align: center;"><i>NP(neprospel)</i></td> </tr> <tr> <td style="text-align: center;">805</td> <td style="text-align: center;">95</td> </tr> <tr> <td style="text-align: center;">89,44%</td> <td style="text-align: center;">10,56%</td> </tr> </table> | <i>P (prospel)</i> | <i>NP(neprospel)</i> | 805 | 95 | 89,44% | 10,56% |
| <i>P (prospel)</i> | <i>NP(neprospel)</i> | | | | | |
| 805 | 95 | | | | | |
| 89,44% | 10,56% | | | | | |
| Teacher: according to the chosen topic of the project | | | | | | |
| Date of last change: 31.3.2021 | | | | | | |
| Approved: <i>prof. Ing. Edita Hekelová, PhD.</i> | | | | | | |

| | |
|---|---------------------------------------|
| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: BSM495 | Course name: Business Strategy |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 9. trimester | |
| Degree: 1st level | |
| Prerequisites: MG201 Introduction to functions of management, BSC401 Interpretation of financial statements, BSM405 Operations management | |
| Course requirements: Research paper and its presentation 30%, case study with a discussion 30%, and final exam 40%. In order to earn A grade it is necessary to obtain at least 75 points, in order to earn grade B at least 70 points, in order to earn grade C at least 65 points, in order to earn grade D at least 60 points and in order to earn grade E at least 55 points. Credits will not be provided to the student failing to obtain at least 50 points from the final exam. | |
| Learning outcomes: In this course, learners will: <ul style="list-style-type: none"> · Demonstrate the capacity to think strategically about a company, its business position, and how it can gain a sustainable competitive advantage; · Conduct strategic analysis in a variety of industries and competitive situations; · Understand the impact of the external environment (industry and macro-environment) on executive decision-making. Also, understand the nature and strategic relevance of organizational resources, capabilities and competencies (e.g., internal environment) with regard to business strategies; · Integrate knowledge and skills across the business functional areas and exhibit the ability to lead, make decisions, and function as an effective member of the executive management; · Communicate professionally both orally and in writing, business planning, concepts, and processes; | |

- Develop an understanding of the powers of managerial judgment, learning how to assess business risk, and provide a strong understanding of the competitive challenges of operating a business in a global economy;
- Develop critical thinking and problem-solving skills for identifying business issues and making decisions for organizations in a rapidly changing domestic and global business environment;
- Become more conscious of the importance of ethical principles, personal and company values, and socially responsible leadership and management practices;
- Gain hands-on experience in crafting business strategy, reasoning carefully about strategic options, using what if analysis to evaluate action alternatives, and initiating the changes necessary to keep the strategy responsive to global and emerging market conditions;
- Integrate the knowledge gained in earlier business core courses, to show how the diverse pieces of the business puzzle fit together, and demonstrate why the different parts of a business need to be led and managed in strategic harmony for a company to operate in a competitive global economy;
- Demonstrate initiative in the use of information resources, explores and implements new business practices, and actively seek new learning opportunities.

Brief course content:

This is a capstone course that provides the student an opportunity to integrate discrete skills gained from prior coursework in general business, accounting, marketing, management, business law, communications, operations, human relations, and information systems. Students address business finance, growth and management issues, and problems, viewing them from multiple perspectives. The objectives of this course are to foster clarity and depth of learning for students at the culmination of their business education, and to provide a means to measure program learning outcomes. This course utilizes the case study and business simulation methods in which instruction is based on facts or problems as they present themselves to a businessperson. The business simulation requires the student to research and evaluate qualitative and quantitative information, synthesize pertinent data, analyze and define problems, reach conclusions, and present his or her findings in writing, as occurs in a business.

Recommended literature:

Thompson, A. A, Jr., & Strickland, A. J. III (2003). Strategic management: Concepts and cases (13th ed.). New York: Irwin/McGraw.
 CAPSIM – business simulation textbook within the CAPSIM software

Planned learning activities: lecture, discussion, examples. Number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + presentations), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. . + work on the examples+ preparation for the midterm and final exam, etc.)

Assessment methods and criteria: During the trimester, there will be implemented following assignments: Research paper and its presentation 30%, case study with a discussion 30%, and final exam 40%.

Language, knowledge of which is necessary to complete the course: English language

Notes:

Evaluation:

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|---|---|---|---|---|----|
| A | B | C | D | E | FX |
|---|---|---|---|---|----|

Vysoká škola manažmentu / The School of management
Course Information sheets

| | | | | | | |
|--|--------|--------|-------|----|-------|--|
| 102 | 55 | 34 | 10 | 0 | 12 | |
| 47,89% | 25,82% | 15,96% | 4,69% | 0% | 5,63% | |
| Teacher: Johan Winbladh, PhD., MsC | | | | | | |
| Date of last change: 31.3.2021 | | | | | | |
| Approved: doc. Ing. Mária Tajtáková, PhD. | | | | | | |

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|---|----|----|---|---|----|
| College: Vysoká škola manažmentu | | | | | |
| Faculty: central workplace, Bratislava | | | | | |
| Course code: CO210 | | | Course name: Oral communication for managers | | |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | | | | | |
| Number of credits: 5 | | | | | |
| Recommended trimester: 1.-3. trimester | | | | | |
| Degree: 1.degree | | | | | |
| Prerequisites: no prerequisites | | | | | |
| Course requirements: Assignments that are going to be graded during the trimester: two presentations each for 25 points, PowerPoint presentation for 10 points, active participation for 10 points, and final exam for 30 points. For getting an A grade you need to gain at least 75 points, for B at least 70 points, for C at least 65 points, for D at least 60 and for E at least 55 points. The students can not get the credits if their final exam is less than 50 %. | | | | | |
| Learning outcomes: After successful completing the course a student will gain knowledge in the field of effective communication in nowadays organizations and its application. The main focus is on interpersonal communication and its influence on the organizational models of companies. The students are going to learn the main principles of preparing and delivering effective presentations. They are going to study the main reasons for communication failures and how to avoid them. | | | | | |
| Brief course content: | | | | | |
| <ul style="list-style-type: none"> • Identifying the basic principles of human communication in organizations • Communication process, the flow of information in the organizations, motivational appeals • Leadership, problem-solving groups, management of handling conflicts, verbal and non-verbal communication • Preparing and delivering a public speech | | | | | |
| Recommended literature: | | | | | |
| Hamilton, C., & Parker, C. 2017. Communicating for results. Wadsworth, 20 17 | | | | | |
| Planned learning activities: lecture, seminar, discussion, case study work, number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + discussions), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. + work on a case study + preparation for the midterm and final exam, etc.) | | | | | |
| Assessment methods and criteria: Assignments that are going to be graded during the trimester: two presentations each for 25 points, PowerPoint presentation for 10 points, active participation for 10 points, and final exam for 30 points. The condition is to reach min. 50% of the final exam. | | | | | |
| Language, knowledge of which is necessary to complete the course: <i>English language</i> | | | | | |
| Notes: | | | | | |
| Evaluation: | | | | | |
| A | B | C | D | E | FX |
| 154 | 88 | 40 | 18 | 8 | 4 |

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|--|--------|--------|-------|-------|-------|
| 49,84% | 27,94% | 12,70% | 5,71% | 2,54% | 1,27% |
| Teacher: Mgr. Jaroslava Korpová | | | | | |
| Date of last change: 25.1.2022 | | | | | |
| Approved: doc. Ing. Mária Tajtáková, PhD. | | | | | |

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|--|---|
| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: CS201 | Course name: Information Technologies for Managers |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 1.-2. trimester | |
| Degree: 1st level | |
| Prerequisites: no | |
| Course requirements: Students will be asked to submit three practical assignments - MS Word, MS PowerPoint and MS Excel; the first two are worth 10% each, the last one is for 15%; research paper for 15%, plus, midterm exam for 25% and final exam for 30%, while to obtain an A rating it is necessary to obtain at least 75 points, to obtain a B rating at least 70 points, to evaluate C at least 65 points, for a D rating at least 60 points and for an E rating at least 55 points. Credits will not be awarded to a student who obtains less than 50 points from the final written exam. | |
| Learning outcomes: This course provides an introduction to the world of information technology, including the Internet, software and hardware, telecommunications, e-commerce and database fundamentals. It examines the opportunities, challenges, and ethical questions brought by the digital age. It develops students' skills in commonly used applications, such as MS Word, MS Excel and MS PowerPoint. | |
| Brief course content: <ul style="list-style-type: none"> • Information systems and information technologies and their effective usage for communication, organization, and research; • Computer technology and its application in business; • The impact of advances in technologies on society, business and the individual; • Components of a computer and their interaction; • Components of computer-based Information systems (Hardware, Software and Networks); • Effective usage of computers in the field of education; • Effective utilization of MS Word, MS Excel, MS PowerPoint. | |
| Recommended literature: WILLIAMS, B. K., & SAWYER, S. C. (2015). Using information technology: A practical introduction to <i>computers and communications</i> . 11 th ed.). Boston: McGraw-Hill. | |

| <p>KHANNA, R. (2008). Basics of Computer Science. Daryaganj, Delhi, IND: New Age International. Available online at http://site.ebrary.com/lib/cityuniv/reader.action?ppg=28&docID=10318665&tm=1438191027568.</p> | | | | | | | | | | | | | | | | | | | | | | | |
|--|--------|--------|-------|-------|-------|---|---|---|---|---|----|-----|----|----|----|---|---|--------|--------|--------|-------|-------|-------|
| <p>Planned learning activities: lecture, seminar, discussion, case study work, number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + discussions), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. + work on a case study + preparation for the midterm and final exam, etc.)</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Assessment methods and criteria: Students will be asked to submit three practical assignments - MS Word, MS PowerPoint and MS Excel; the first two are worth 10% each, the last one is for 15%; research paper for 15%, plus, midterm exam for 25% and final exam for 30</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Language, knowledge of which is necessary to complete the course: English language</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Notes:</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Evaluation:</p> <table border="1"> <thead> <tr> <th>A</th> <th>B</th> <th>C</th> <th>D</th> <th>E</th> <th>FX</th> </tr> </thead> <tbody> <tr> <td>154</td> <td>88</td> <td>40</td> <td>18</td> <td>4</td> <td>8</td> </tr> <tr> <td>49,84%</td> <td>27,94%</td> <td>12,70%</td> <td>5,71%</td> <td>1,27%</td> <td>2,54%</td> </tr> </tbody> </table> | | | | | | A | B | C | D | E | FX | 154 | 88 | 40 | 18 | 4 | 8 | 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% |
| A | B | C | D | E | FX | | | | | | | | | | | | | | | | | | |
| 154 | 88 | 40 | 18 | 4 | 8 | | | | | | | | | | | | | | | | | | |
| 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% | | | | | | | | | | | | | | | | | | |
| <p>Teacher: Martina Česalová, PhD., MSCS</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Date of last change: 31.3.2021</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Approved: doc. Ing. Mária Tajtáková, PhD.</p> | | | | | | | | | | | | | | | | | | | | | | | |

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| <p>College: Vysoká škola manažmentu</p> | |
| <p>Faculty: central workplace, Bratislava</p> | |
| <p>Course code: EC400</p> | <p>Course name: Fundamentals of Electronic Commerce</p> |
| <p>Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined</p> | |
| <p>Number of credits: The student will receive the course 5 credits.</p> | |
| <p>Recommended trimester: 5.-9. trimester</p> | |
| <p>Degree: 1st level</p> | |
| <p>Prerequisites: CS201 IT for managers, IS330 Information systems</p> | |
| <p>Course requirements: Students will be asked to submit the Internet Assignment Paper for 20%, E-Commerce Project for 30%, Project Presentation for 15%, plus, they will be asked to take the Final Exam for 35%. It is necessary at least 90% to obtain an A rating, at least 82.5% to obtain a B rating, at least 73.75% to obtain a C rating, at least 66.25% to obtain a D rating and at least 57.50% to obtain a E rating. Credits will not be awarded to a student who obtains less than 50% of the final exam.</p> | |
| <p>Learning outcomes: This course provides an overview of Electronic Commerce (E-Commerce) from a managerial perspective and its application in companies and organizations.</p> | |

| <p>Areas covered also include hardware and software, as well as personal and managerial aspects of E-Commerce. It will provide students with knowledge of web site use, challenges and strategies for reaching customers, and how E-Commerce works in the business environment today.</p> | | | | | | | | | | | | | | | | | | | | | | | |
|---|--------|--------|-------|-------|-------|---|---|---|---|---|----|-----|----|----|----|---|---|--------|--------|--------|-------|-------|-------|
| <p>Brief course content:</p> <ul style="list-style-type: none"> • E-Commerce / main types and taxonomies; • Major E-Commerce models and their impact on business; • Success rate of projects in the field of E-Commerce and E-Business in general; • Marketpace strategies and their pros and cons; • Evaluation of E-Store design criteria; • Understanding of functionality of the key technologies that enable EC; • Reliability and security of E-Commerce applications; • Main types of payment systems used in the field of E-Commerce, their definitions and selection criteria; • Trends in E-Commerce. | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Recommended literature: TURBAN, E., KING, D., LEE, J., & VEIHLAND, D. (2018). <i>Electronic commerce 2018: A managerial perspective</i>. Upper Saddle River, NJ: Prentice-Hall.</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Planned learning activities: lecture, practical assignments, discussion, case study work, number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + discussions), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. + work on a case study + preparation for the midterm and final exam, etc.)</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Assessment methods and criteria: Students will be asked to submit the Internet Assignment Paper for 20%, E-Commerce Project for 30%, Project Presentation for 15%, plus, they will be asked to take the Final Exam for 35%.</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Language, knowledge of which is necessary to complete the course: English language</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Notes:</p> | | | | | | | | | | | | | | | | | | | | | | | |
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| 154 | 88 | 40 | 18 | 4 | 8 | | | | | | | | | | | | | | | | | | |
| 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% | | | | | | | | | | | | | | | | | | |
| <p>Teacher: Martina Česalová, PhD., MSCS</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Date of last change: 25.5.2021</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Approved: doc. Ing. Mária Tajtáková, PhD.</p> | | | | | | | | | | | | | | | | | | | | | | | |

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| <p>College: Vysoká škola manažmentu</p> | |
| <p>Faculty: central workplace, Bratislava</p> | |
| <p>Course code: ENG102</p> | <p>Course name: English Composition</p> |
| <p>Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined</p> | |
| <p>Number of credits: The student will receive the course 5 credits.</p> | |

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| Recommended trimester: 1. trimester |
| Degree: 1st level |
| Prerequisites: none |
| Course requirements: Active participation and attendance, Portfolio (a collection of author's texts in e-form), mid-term control tests, Argumentative text (including its proposal; assessment and presentation) Minimum grade 57.5% = grade E, Grading scale 90-100% A, 82.5-89.99% B, 73.75-82.49 % C, 66.25-73.74 D, 57.5-66.24 E, 0-57.49 F. |
| Learning outcomes: After successfully completing the course, students will be able to: 1. Understand and produce (as well as summarize and structure) the text. Identify the intent of the text. 2. Use quotations and paraphrases in the text. 3. Create a professional text using relevant sources and write them down correctly. 4. Analyze the reliability of information and the credibility of information sources and work with them. 5. To compare the attitudes and opinions of several authors from different aspects of viewing a certain topic and to express their opinion. 6. Distinguish between fact and fiction in the text; formulate hypotheses. 7. Use the basic methods of scientific research to verify hypotheses and research questions. 8. Formulate practical recommendations based on the conclusions of scientific research. 9. Identify the most common errors in reasoning and argumentation. 10. Apply the principles of critical thinking in communication (both written and oral). |
| Brief course content: <ul style="list-style-type: none">• Reception and perception of the text,• Non-critical / critical / lateral thinking, facts and fictions,• Work with information sources, library and information databases• Working with information, structuring/summarizing the text,• Emotional and rational argumentation,• Argumentative scheme, persuasive and manipulation techniques in communication practice or key competences in practice.• Principles and methods of scientific research• Practical application of scientific research to managerial practice• Creation of professional text <p>Individual topics are implemented by a highly interactive teaching system in the communication framework of evocation - awareness of meaning - reflection, which provides a balanced space for knowledge and experiential aspects of the topics covered in the contours of a "brain friendly" environment.</p> <p>Non-critical/Critical/Lateral thinking. Text. Style. Genre. The fact. Fiction. Understanding the text. Intention, coherence and cohesion of the text. Bibliographic identification. Annotation. Abstract. Keywords. To read. Citation. Paraphrase. Judgment. Assumption (hypothesis). Opinion. Assessment (evaluation). Argumentation: assertion – reason – proof (so-called argumentation scheme). Persuasion. Manipulation. Key competences.</p> |
| Recommended literature: Ramage, J. D., Bean, J. C., & Johnson, J., (2003) <i>The Allyn & Bacon guide to writing</i> (ISBN:0321093267) Longman Publishers |

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| Planned learning activities: lectures, discussions, work with text, work with resources, group work, preparation of assignments, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + work with text and sources), indirect contact is 75 hours + study of literature, preparation of assignments, etc. | | | | | |
| Assessment methods and criteria: Active participation 30% Research paper 35% Argumentative essay 35% | | | | | |
| Language, knowledge of which is necessary to complete the course: English language | | | | | |
| Notes: | | | | | |
| Evaluation: | | | | | |
| A | B | C | D | E | FX |
| | | | | | |
| | | | | | |
| Teacher: Larry Johnson, MA | | | | | |
| Date of last change: 31.3.2021 | | | | | |
| Approved by: doc. Ing. Mária Tajtáková, PhD. | | | | | |

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| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: HR405 | Course name: Strategic Management of Human Resources |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 7.-9. trimester | |
| Degree: 1st level | |
| Prerequisites: MG201 Introduction to functions of management | |
| Course requirements: Participation (5%). Case studies / plus evaluation / (2x8%). Seminar work (14%). Presentation of seminar work (10%). Midterm exam (25%). Final exam (30%). It is necessary at least 90% to obtain an A rating, at least 82.5% to obtain a B rating, at least 73.75% to obtain a C rating, at least 66.25% to obtain a D rating and at least 57.50% to obtain a E rating. Credits will not be awarded to a student who obtains less than 50% of the final exam. | |
| Learning outcomes: The student is able to identify the role of human resources, processes and activities that lead to the strategic formulation and implementation of human resources objectives, practices and principles that lead to short-term and long-term organizational needs and opportunities, human resources contribution to the overall effectiveness of the organization. | |
| Brief course content: Human Resource management and its role in the organization; <ul style="list-style-type: none"> • Job creation and analysis • Personnel planning • Recruitment; | |

| <ul style="list-style-type: none"> • Selection of employees • Orientation of employees • Performance management and employee evaluation • Placement and termination of positions; • Training and development of employees in the organization • Appraisal and Motivation • Work relations | | | | | | | | | | | | | | | | | | |
|--|--------|--------|-------|-------|-------|----|-----|----|----|----|---|---|--------|--------|--------|-------|-------|-------|
| <p>Recommended literature: Schuler, Randall S.-Jackson, Susan E. 2006. <i>Human resource management: international perspectives</i>. 9th ed. Mason, Ohio: Thomson South-Western, 2006. 603 p. ISBN 0324323328.</p> | | | | | | | | | | | | | | | | | | |
| <p>Planned learning activities: lecture, practical assignments, discussion, case study work, number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + discussions), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. + work on a case study + preparation for the midterm and final exam, etc.)</p> | | | | | | | | | | | | | | | | | | |
| <p>Assessment methods and criteria: Participation (5%). Case studies / plus evaluation / (2x8%). Seminar work (14%). Presentation of seminar work (10%). Midterm exam (25%). Final exam (30%).</p> | | | | | | | | | | | | | | | | | | |
| <p>Language, knowledge of which is necessary to complete the course: English language</p> | | | | | | | | | | | | | | | | | | |
| <p>Notes:</p> | | | | | | | | | | | | | | | | | | |
| <p>Evaluation:</p> <table border="1"> <thead> <tr> <th>A</th> <th>B</th> <th>C</th> <th>D</th> <th>E</th> <th>FX</th> </tr> </thead> <tbody> <tr> <td>154</td> <td>88</td> <td>40</td> <td>18</td> <td>4</td> <td>8</td> </tr> <tr> <td>49,84%</td> <td>27,94%</td> <td>12,70%</td> <td>5,71%</td> <td>1,27%</td> <td>2,54%</td> </tr> </tbody> </table> | A | B | C | D | E | FX | 154 | 88 | 40 | 18 | 4 | 8 | 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% |
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| 154 | 88 | 40 | 18 | 4 | 8 | | | | | | | | | | | | | |
| 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% | | | | | | | | | | | | | |
| <p>Teacher: PhDr. Mária Olejárová, PhD., MBA</p> | | | | | | | | | | | | | | | | | | |
| <p>Date of last change: 25.5.2021</p> | | | | | | | | | | | | | | | | | | |
| <p>Approved: doc. Ing. Mária Tajtáková, PhD.</p> | | | | | | | | | | | | | | | | | | |

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| <p>College: Vysoká škola manažmentu</p> | |
| <p>Faculty: central workplace, Bratislava</p> | |
| <p>Course code: INT301</p> | <p>Course name: International relations</p> |
| <p>Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined</p> | |
| <p>Number of credits: The student will receive the course 5 credits.</p> | |
| <p>Recommended trimester: 4.-6. trimester</p> | |
| <p>Degree: 1st level</p> | |
| <p>Prerequisites: none</p> | |
| <p>Course requirements: During the trimester there will be implemented following assignments: group informative presentation for 15 points, two presentations of current news for 10 points, research paper for 20 points, midterm exam for 20 points and final exam for 25 points. In order to earn A grade it is necessary to obtain at least 75 points, in order to earn</p> | |

grade B at least 70 points, in order to earn grade C at least 65 points, in order to earn grade D at least 60 points and in order to earn grade E at least 55 points. Credits will not be provided to the student failing to obtain at least 50 points from the final exam.

Learning outcomes: Upon successful passing of the course, students will learn essential information about rights and duties of states owed to their own and foreign enterprises operating within their territory. Students will learn more about international economic organizations and their influence on the area of small and middle enterprises within the state. Using specific economic theories the student will be able to understand current set up of international economic relations and will be able to evaluate position of the states as well as businesses in this environment. Studying select international issues using the format of the group project will enable students to understand international issues in the economic context and last but not least the students will be able to suggest the structure and nature of foreign direct investments in the particular states.

Brief course content:

After successful passing of the course the student will be able to:

- Monitor national interest of select states in relation to global economic transformation,
- Assess role of transnational corporations in the global economy,
- Evaluate influence of economic inequality on small and middle businesses,
- Discuss issues preventing economic development of Third World states
- Explain role and tasks of international economic organizations in the system of international relations and in relation to the management of small and middle businesses.

Recommended literature:

MARTIŠKOVÁ, M. 2008. *Úvod do štúdia medzinárodných vzťahov – skriptum. Trenčín: Vysoká škola manažmentu, 2008.*

GOLDSTEIN Joshua S.- PEVEHOUSE, Jon C. 2012. *International relations*. 10th ed. Boston: Pearson Longman, 2012. 572 p. ISBN 978-0-205-17727-1.

Planned learning activities: lecture, discussion, examples, paper. Number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + presentations), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. . + work on the paper + preparation for the midterm and final exam, etc.)

Assessment methods and criteria: During the trimester there will be implemented following assignments: group informative presentation for 15 points, two presentations of current news for 10 points, research paper for 20 points, midterm exam for 20 points and final exam for 25 points.

Language, knowledge of which is necessary to complete the course: English language

Notes:

Evaluation:

| A | B | C | D | E | FX |
|--------|--------|--------|-------|----|-------|
| 102 | 55 | 34 | 10 | 0 | 12 |
| 47,89% | 25,82% | 15,96% | 4,69% | 0% | 5,63% |

Teacher: Mgr. Mariana Martišková, PhD.

Date of last change: 31.3.2021

Approved: doc. Ing. Mária Tajtáková, PhD.

| | |
|--|---|
| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: INT305 | Course name: EU influence on management of enterprises |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 4.-6. trimester | |
| Degree: 1st level | |
| Prerequisites: none | |
| Course requirements: During trimester there will be delivered presentation on a specific topic for 15 points, two news presentations for 10 points, active participation at discussions for 10 points, research paper for 20 points, midterm exam for 20 points and final exam for 25 points. In order to earn A grade it is necessary to obtain at least 75 points, in order to earn grade B at least 70 points, in order to earn grade C at least 65 points, in order to earn grade D at least 60 points and in order to earn grade E at least 55 points. Credits will not be provided to the student failing to obtain at least 50 points from the final exam. | |
| Learning outcomes: Upon successful completion of the subject, the student will be able to distinguish between dominant political, social and cultural elements of EU and its institutions, understand the context of specific stages of regional economic integration within the European Economic Area, integrate management processes in the enterprises with diverse cultures with strategy formulation and implementation, elaborate project for a chosen small, or middle enterprise receiving finance from the EU structural funds. Main focus is devoted to the discussion on key topics of EU, implementation of instruments available in the Union for the present and future managers. | |
| Brief course content: <ul style="list-style-type: none"> • History and development of individual stages of regional integration in the EEA • Description of mutual relations between the governments and enterprises in the member states of the EU, • Social problems and related subjects in the member states of the EU, • Approaches of strategic management of enterprises within the context of united Europe, • Importance of European citizenship for entrepreneurship in the EU, • Work with the Common Customs Tariff and understanding of exercise of Common Commercial Policy, • Global influence of European Single Market, • Formulation and successful enforcement of a request of violation of consumer rights in the EU. | |
| Recommended literature: MARTIŠKOVÁ, M., MAŤOVČÍKOVÁ, D. 2020 <i>Európska únia: úvod do štúdia. Zbierka aktivít, praktických cvičení, prípadových štúdií, testových otázok a textov.</i> 3.vyd. Trenčín : Vysoká škola manažmentu v Trenčíne, 2020. MARTIŠKOVÁ, M., MAŤOVČÍKOVÁ, D. 2020 <i>Vplyv Európskej únie na manažment podnikov. Učebné skriptum.</i> 1. Vyd. Trenčín : Vysoká škola manažmentu v Trenčíne, 2020. | |

| <p>BISHOP, B. 2009. <i>European Union Law for International Business : an introduction</i>. 1st ed. Cambridge : Cambridge University Press, 2009. 241 p. ISBN 9780521881449 Additional up to date materials from the instructor</p> | | | | | | | | | | | | | | | | | | | | | | | |
|--|--------|--------|-------|-------|-------|---|---|---|---|---|----|-----|----|----|----|---|---|--------|--------|--------|-------|-------|-------|
| <p>Planned learning activities: lecture, discussion, examples, paper. Number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + presentations), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. . + work on the paper + preparation for the midterm and final exam, etc.)</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Assessment methods and criteria: During trimester there will be delivered presentation on a specific topic for 15 points, two news presentations for 10 points, active participation at discussions for 10 points, research paper for 20 points, midterm exam for 20 points and final exam for 25 points.</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Language, knowledge of which is necessary to complete the course: English language</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Notes:</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Evaluation:</p> <table border="1"> <thead> <tr> <th>A</th> <th>B</th> <th>C</th> <th>D</th> <th>E</th> <th>FX</th> </tr> </thead> <tbody> <tr> <td>154</td> <td>88</td> <td>40</td> <td>18</td> <td>4</td> <td>8</td> </tr> <tr> <td>49,84%</td> <td>27,94%</td> <td>12,70%</td> <td>5,71%</td> <td>1,27%</td> <td>2,54%</td> </tr> </tbody> </table> | | | | | | A | B | C | D | E | FX | 154 | 88 | 40 | 18 | 4 | 8 | 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% |
| A | B | C | D | E | FX | | | | | | | | | | | | | | | | | | |
| 154 | 88 | 40 | 18 | 4 | 8 | | | | | | | | | | | | | | | | | | |
| 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% | | | | | | | | | | | | | | | | | | |
| <p>Teacher: Mgr. Mariana Martišková, PhD.</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Date of last change: 31.3.2021</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Approved: doc. Ing. Mária Tajtáková, PhD.</p> | | | | | | | | | | | | | | | | | | | | | | | |

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| <p>College: Vysoká škola manažmentu</p> | |
| <p>Faculty: central workplace, Bratislava</p> | |
| <p>Course code: IS330</p> | <p>Course name: Information systems</p> |
| <p>Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined</p> | |
| <p>Number of credits: The student will receive the course 5 credits.</p> | |
| <p>Recommended trimester: 4.-6. trimester</p> | |
| <p>Degree: 1st level</p> | |
| <p>Prerequisites: CS201 IT for managers</p> | |
| <p>Course requirements: Students will be asked to submit Influence of Technology Paper for 15%, IS Design Project for 25%, Project Presentation for 10%, plus, they will be asked to take the Midterm test for 20% and Final Exam for 30%. It is necessary at least 90% to obtain an A rating, at least 82.5% to obtain a B rating, at least 73.75% to obtain a C rating, at least 66.25% to obtain a D rating and at least 57.50% to obtain a E rating. Credits will not be awarded to a student who obtains less than 50% of the final exam.</p> | |
| <p>Learning outcomes: This course is designed to introduce students to contemporary information systems, their taxonomies and applications (ERP, CRM, SCM, business intelligence, knowledge management, IS security, designing and managing IS solutions...) as well as demonstration of how these systems are designed, implemented, used and managed throughout organizations. The focus of this course will be on the key components of information systems - people, software, hardware, data, and communication technologies, and</p> | |

how these components can be integrated and managed to create competitive advantage. Through the knowledge of how IS provides a competitive advantage students will gain an understanding of how information is used.

Brief course content:

- Definition of Information systems;
- Enterprise Information systems, their types and taxonomies (CRM, SCM, KMS, EAI, MIS, DSS, EIS);
- Ethical Practices and Responsibilities related to Enterprise Information Systems;
- Understanding the role of Enterprise Resource Planning Systems in organizations;
- Business Intelligence and managing information resources in business;
- Pros and cons of using information and communication technology;
- Information systems security;
- Systems development life cycle;
- Globalization in the field of information systems.

Recommended literature:

ČESALOVÁ, M. (2020). *Informačné systémy*. Bratislava: VŠM.

O'BRIEN, J. (2011). *Management information systems (10th ed.)*. Burr Ridge, IL: McGraw Hill.

PALENČÁROVÁ, J., KROČITÝ, P. (2015). *Akademická príručka na tvorbu odborných textov [online]*. 3. vydanie. Trenčín : Vysoká škola manažmentu. Dostupné na: <http://www.vsm.sk/sk/studenti/akademicka-etika/pravidla-postupy/>.

Planned learning activities: lecture, seminar, discussion, case study work, number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + discussions), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. + work on a case study + preparation for the midterm and final exam, etc.)

Assessment methods and criteria: Students will be asked to submit Influence of Technology Paper for 15%, IS Design Project for 25%, Project Presentation for 10%, plus, they will be asked to take the Midterm test for 20% and Final Exam for 30%.

Language, knowledge of which is necessary to complete the course: English language

Notes:

Evaluation:

| A | B | C | D | E | FX |
|--------|--------|--------|-------|-------|-------|
| 154 | 88 | 40 | 18 | 4 | 8 |
| 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% |

Teacher: Martina Česalová, PhD., MSCS

Date of last change: 25.5.2021

Approved: doc. Ing. Mária Tajtáková, PhD.

College: Vysoká škola manažmentu

Faculty: central workplace, Bratislava

Course code: MB300

Course name: Finance and currency

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| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined |
| Number of credits: The student will receive the course 5 credits. |
| Recommended trimester: 6. trimester |
| Degree: 1st level |
| Prerequisites: SSC 221 Macroeconomics |
| Course requirements: During the trimester, discussions will be carried out, a paper will be written and exercises will be computed, a midterm for 30 and a final exam for 30 points, with at least 75 points to obtain an A rating and at least 70 points to obtain a B rating, for a rating of C at least 65 points, for a rating of D at least 60 points and for a rating of E at least 55 points. Credits will not be awarded to a student who obtains less than 50 points from the final written exam. |
| Learning outcomes: After completing the course, the student should explain the goals and importance of the financial system, analyze the nature and function of money in the economy, characterize the meaning and function of public finances - especially the role of state budget and tax system, explain the role of central banks in the economy and the importance of their monetary (monetary) policy. , analyze current NBS measures in the field of monetary policy, characterize financial markets and their specifics in the Slovak economy, explain the mechanism of interest rate formation, apply simple and complex interest rates in practical calculations, orient oneself in basic operations of commercial banks, analyze the nature of international finance and monetary policy course and characterize the meaning and functioning of the European Monetary Union and the role of the Slovak Republic in EMU. |
| Brief course content: <ul style="list-style-type: none">• the role and importance of the financial system,• the nature and function of money and monetary aggregates,• public finances and state budget,• current tax system in the Slovak Republic - direct and indirect taxes,• money circulation and currency,• the objectives and instruments of the central bank's monetary policy,• commercial banks - functions, situation in the Slovak Republic, simple and compound interest,• non-bank financial intermediaries,• financial markets, the capital market and the Bratislava Stock Exchange and Stock Exchange,• international finance and exchange rate,• European currency union,• an introduction of the euro in the Slovak Republic. |
| Recommended literature: <p>MAŤOVČÍKOVÁ, D. 2020. <i>Financie a mena. Vybrané state. Prešov: Bookman s.r.o. 141s. ISBN 978-80-8165-387-2</i></p> <p>BEŇOVÁ, E. a kol. 2007. <i>Financie a mena. Bratislava: Iura edition, 2007. 392 s. ISBN 978-80-8078-142-2.</i></p> <p>BELIČKOVÁ, K. et al. 2000. <i>Verejné rozpočty. Bratislava: Ekonóm.</i></p> <p>HAMERNÍKOVÁ, B. et al. 1996. <i>Veřejné finance. Praha: Victoria Publishing.</i></p> <p>JANKOVSKÁ, A. 2003. <i>Medzinárodné financie. Bratislava: Iura Edition.</i></p> |

| <p><i>MAKÚCH, J. et al. 1994. Komerčné banky. Bratislava: Elita.</i> <i>Medved', J., Nemeč, J., Orviská, M. et al. 2007. Základy verejných financií. Bratislava: SPRINT v'fra, 2007. ISBN 978-80-89085-84-2.</i> <i>Frederic S. Mishkin. 8th ed. Boston . The economics of money, banking, and financial markets : Pearson Addison Wesley, 2007. xliii, 660, ISBN 0321287266.</i></p> | | | | | | | | | | | | | | | | | | | | | | | |
|--|--------|--------|-------|-------|-------|---|---|---|---|---|----|-----|----|----|----|---|---|--------|--------|--------|-------|-------|-------|
| <p>Planned learning activities: <i>lecture, discussion, counting examples, paper. Number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + presentations), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. . + work on the paper + preparation for the midterm and final exam, etc.)</i></p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Assessment methods and criteria: <i>Discussion (12%). Examples (14%). Paper (14%). Midterm exam (30%). Final exam (30%). The condition is to reach min. 50% of the final exam.</i></p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Language, knowledge of which is necessary to complete the course: <i>English language</i></p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Notes:</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Evaluation:</p> <table border="1"> <thead> <tr> <th>A</th> <th>B</th> <th>C</th> <th>D</th> <th>E</th> <th>FX</th> </tr> </thead> <tbody> <tr> <td>154</td> <td>88</td> <td>40</td> <td>18</td> <td>4</td> <td>8</td> </tr> <tr> <td>49,84%</td> <td>27,94%</td> <td>12,70%</td> <td>5,71%</td> <td>1,27%</td> <td>2,54%</td> </tr> </tbody> </table> | | | | | | A | B | C | D | E | FX | 154 | 88 | 40 | 18 | 4 | 8 | 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% |
| A | B | C | D | E | FX | | | | | | | | | | | | | | | | | | |
| 154 | 88 | 40 | 18 | 4 | 8 | | | | | | | | | | | | | | | | | | |
| 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% | | | | | | | | | | | | | | | | | | |
| <p>Teacher: <i>doc. PhDr. Monika Šestáková, DrSc., Ing. Daniela Maťovčíková, PhD.</i></p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Date of last change: <i>31.3.2021</i></p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Approved: <i>doc. Ing. Mária Tajtáková, PhD.</i></p> | | | | | | | | | | | | | | | | | | | | | | | |

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| <p>College: Vysoká škola manažmentu</p> | |
| <p>Faculty: central workplace, Bratislava</p> | |
| <p>Course code: MG201</p> | <p>Course name: Introductions to Functions of Management</p> |
| <p>Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined</p> | |
| <p>Number of credits: The student will receive the course 5 credits.</p> | |
| <p>Recommended trimester: 1.-3. trimester</p> | |
| <p>Degree: 1st level</p> | |
| <p>Prerequisites:</p> | |
| <p>Course requirements: Participation (5%). Case studies / plus evaluation / (2x8%). Seminar work (14%). Presentation of seminar work (10%). Midterm exam (25%). Final exam (30%). It is necessary at least 90% to obtain an A rating, at least 82.5% to obtain a B rating, at least 73.75% to obtain a C rating, at least 66.25% to obtain a D rating and at least 57.50% to obtain a E rating. Credits will not be awarded to a student who obtains less than 50% of the final exam.</p> | |
| <p>Learning outcomes: Introduction to planning, organizing, coordinating, staffing, directing, budgeting, controlling, and evaluating functions of management; leadership roles and styles,</p> | |

and development of individual and group effectiveness; managing conflict and change; and the human aspects of management.

In this course, learners:

- Analyze the problems and responses of management to conflict and change in the workplace
- Compare and contrast the development of individuals to the development of groups
- Compare and contrast the various roles and styles of leadership
- List the key activities and components in the primary roles of management as they pertain to fiscal, staffing, and directional aspects
- Differentiate the human and scientific variables in management

Brief course content:

Business Controls.

- Conflict Management;
- Cultural Awareness;
- Diversity;
- Ethics;
- Human Resource Management;
- Interpersonal Communication;
- Leadership Styles;
- Managed Change;
- Motivation;
- Organizational Behavior;
- Organizational Structures;
- Planning
- Quality Management;
- Strategy; · Systems Management ;

Recommended literature:

Plunkett, W. R., Attner, R. F., & Allen, G. S.(2016) Management: Meeting and exceeding customer expectations. Thomson South-Western

Planned learning activities: lecture, practical assignments, discussion, case study work, number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + discussions), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. + work on a case study + preparation for the midterm and final exam, etc.)

Assessment methods and criteria: Participation (5%). Case studies / plus evaluation / (2x8%). Seminar work (14%). Presentation of seminar work (10%). Midterm exam (25%). Final exam (30%).

Language, knowledge of which is necessary to complete the course: English language

Notes:

Evaluation:

| A | B | C | D | E | FX |
|--------|--------|--------|-------|-------|-------|
| 154 | 88 | 40 | 18 | 4 | 8 |
| 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% |

Teacher: PhDr. Mária Olejárová, PhD., MBA

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| Date of last change: 25.5.2021 |
| Approved: doc. Ing. Mária Tajtáková, PhD. |

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|--|-------------------------------|
| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: MK300 | Course name: Marketing |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 1.-6. trimester | |
| Degree: 1st level | |
| Prerequisites: none | |
| Course requirements: In full-time form: Active participation in seminars and in-class assignments (35%), case study (20%), test (15%), marketing plan (30%). The total grade must be higher than 57.5%. The student must obtain at least 50% for the final assignment (Marketing Plan), otherwise credits will not be awarded to the student. In the distance form: Active contribution to online forums and homework (35%), case study (20%), test (15%), marketing plan (30%) The total mark must be higher than 57.5% . The student must obtain at least 50% for the final assignment (Marketing Plan), otherwise credits will not be awarded to the student. | |
| Learning outcomes: The course offers a presentation of basic marketing concepts, marketing environment, consumer behavior and markets, market research, marketing mix, new product development process, pricing and distribution strategies, communication mix, customer relations and strategic marketing planning in a changing environment. The course also introduces to interactive marketing, e-commerce, social responsibility and ethics in marketing. Students will apply the theoretical knowledge through practice oriented tasks, case studies and the elaboration of their own marketing plan. Upon successful completion of this course, students shall be able to: <ul style="list-style-type: none">• Understand the role of marketing in identifying and satisfying customer needs and wants;• Assess and select target markets for different goods and services;• Identify opportunities and threats in the marketing environment;• Identify strengths and weaknesses of companies in the field of marketing activities;• Describe how primary and secondary data are used in marketing decisions;• Understand the use of various methods of marketing research;• Apply knowledge of consumer behavior in anticipating individual and family purchases;• Understand what e-commerce and interactive marketing are and how they create value for the customer;• Analyze individual elements of marketing mix;• Discuss factors that contribute to the success or failure of a product;• Apply an appropriate marketing strategy at each stage of the product life cycle;• Prepare a marketing plan to address a marketing problem or seize a marketing opportunity. | |

Brief course content:

- *Theoretical foundations of marketing*
- *Marketing environment*
- *Consumer behavior of individuals and organizations*
- *New patterns of market exchange transactions, collaborative consumption*
- *Marketing information system and marketing research*
- *Market segmentation, targeting and positioning*
- *Product, product life cycle, market failures of new products*
- *Price in marketing, pricing methods, misleading prices*
- *Distribution, supply chain management*
- *Marketing communication, digital communication tools*
- *Marketing planning*
- *Marketing and society, ethics in marketing*

Recommended literature:

Kotler, P. & Armstrong G. 2022. *Principles of Marketing*. 18th edition. Prentice Hall/Pearson International.

Planned learning activities: lecture, practical assignments, discussion, case study work, number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + discussions), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. + work on a case study + preparation for the midterm and final exam, etc.)

Assessment methods and criteria: In full-time form: Active participation in seminars and in-class assignments (35%), case study (20%), test (15%), marketing plan (30%). The total grade must be higher than 57.5%. The student must obtain at least 50% for the final assignment (Marketing Plan), otherwise credits will not be awarded to the student. In the distance form: Active contribution to online forums and homework (35%), case study (20%), test (15%), marketing plan (30%)

Language, knowledge of which is necessary to complete the course: English language

Notes:

Evaluation:

| A | B | C | D | E | FX |
|--------|--------|--------|-------|-------|-------|
| 154 | 88 | 40 | 18 | 4 | 8 |
| 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% |

Teacher: doc. Ing. Mária Tajtáková, PhD.

Date of last change: 25.5.2021

Approved: doc. Ing. Mária Tajtáková, PhD.

College: Vysoká škola manažmentu

Faculty: central workplace, Bratislava

Course code: MK388

Course name: Global Marketing

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| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined |
| Number of credits: The student will receive the course 5 credits. |
| Recommended trimester: 6.-9. trimester |
| Degree: 1st level |
| Prerequisites: MK300 Marketing |
| Course requirements: In full-time form: Active participation in seminars and in-class assignments (35%), case study (20%), test (15%), preparation of marketing audit before entering a foreign market (30%). The total grade must be higher than 57.5%. The student must obtain at least 50% for the final assignment (Marketing Audit), otherwise credits will not be awarded to the student. In the distance form: Active contribution to online forums and homework (35%), case study (20%), test (15%), preparation of marketing audit before entering a foreign market (30%). The total grade must be higher than 57.5%. The student must obtain at least 50% for the final assignment (Marketing Audit), otherwise credits will not be awarded to the student. |
| Learning outcomes: The course deals with basic principles of global marketing, i. e. marketing that crosses national borders and takes place in international or global market environment. The course focuses on the analysis of the global market environment with special regard to cultural differences between countries and their impact on marketing activities. It also deals with the specifics of consumer behavior in global markets and the differences between consumers given by their different cultural backgrounds (historical context, religion, customs, traditions, etc.), marketing mix and its modifications in the global market environment, the use of the Internet as an interactive medium for marketing in the globalized world, global vs. local brands, market entry strategies and marketing audit before entering a foreign market. Upon successful completion of this course, students shall be able to: <ul style="list-style-type: none">• Appreciate the role of marketing in identifying and satisfying international customer needs and wants, and understand the behavior in the international market environment;• Assess factors determining the selection of foreign target markets for various goods and services;• Identify opportunities and threats in the international marketing environment;• Apply knowledge of consumer behavior and understand the cultural differences of individual markets in the global marketing environment;• Evaluate alternative approaches to entering and competing in global markets;• Discuss the factors that contribute to the success or failure of a product in international markets;• Understand the importance of the Internet for business in global markets;• Carry out a marketing audit of the company before its planned entry into foreign markets;• Apply an appropriate marketing strategy in a company operating in a global marketing environment. |
| Brief course content: <ul style="list-style-type: none">• Introduction to international marketing, globalization• Philosophy, strategy and management of the company in a foreign market• International marketing environment |

- International marketing research
- Selection of foreign markets, forms of entry into a foreign market
- The company's position on the foreign market
- Cultural failures in foreign markets
- Marketing mix of the company in foreign markets
- Product, price, distribution, marketing communication
- Standardization vs. adaptation in foreign markets
- Marketing audit before entering a foreign market
- Negotiation in global marketing

Recommended literature:

Cateora, P., Graham, J., Gilly, M., Money, B., and Cateora, G. 2024. *International Marketing*. 19th Edition. McGraw Hill.

Czinkota, M.R. & Ronkainen, I. A. 2013. *International Marketing*. Cengage Learning.

Planned learning activities: lecture, practical assignments, discussion, case study work, number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + discussions), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. + work on a case study + preparation for the midterm and final exam, etc.)

Assessment methods and criteria: In full-time form: Active participation in seminars and in-class assignments (35%), case study (20%), test (15%), preparation of marketing audit before entering a foreign market (30%). The total grade must be higher than 57.5%. The student must obtain at least 50% for the final assignment (Marketing Audit), otherwise credits will not be awarded to the student. In the distance form: Active contribution to online forums and homework (35%), case study (20%), test (15%), preparation of marketing audit before entering a foreign market (30%).

Language, knowledge of which is necessary to complete the course: English language

Notes:

Evaluation:

| A | B | C | D | E | FX |
|--------|--------|--------|-------|-------|-------|
| 154 | 88 | 40 | 18 | 4 | 8 |
| 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% |

Teacher: doc. Ing. Mária Tajtáková, PhD.

Date of last change: 25.5.2021

Approved: doc. Ing. Mária Tajtáková, PhD.

College: Vysoká škola manažmentu

Faculty: central workplace, Bratislava

Course code: MK390

Course name: Advertising and Sales Promotion

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| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined |
| Number of credits: The student will receive the course 5 credits. |
| Recommended trimester: 6.-9. trimester |
| Degree: 1st level |
| Prerequisites: MK300 Marketing |
| Course requirements: Active participation in seminars and in-class assignments (35%), case study (20%), test (15%), preparation of communication plan (30%). The total grade must be higher than 57.5%. The student must obtain at least 50% for the final assignment (Communication plan), otherwise credits will not be awarded to the student. |
| Learning outcomes: In this course, learners: <ul style="list-style-type: none">• Examine the importance of market segmentation, position and action objectives to the development of an advertising and promotion program• Analyze the expanding environment of media and communication techniques• Develop creative strategies for advertising• Plan media strategy, scheduling, and vehicle selection• Assess the strengths, weaknesses, opportunities and threats (SWOT) of different kinds of promotional campaigns• Assess strategic uses of sales promotions |
| Brief course content: <ul style="list-style-type: none">• Creative strategy• Integrated Marketing Communications• Interactive media• Market analysis• Media plan• Motivation• Personal selling• Regulation• Sales promotions• Source, message & channel factors• Support media• Target market |
| Recommended literature: Belch, G. E. & Belch, M. 2024. <i>Advertising and Promotion: An Integrated Marketing Communications Perspective</i> . 13 th Edition, McGraw Hill. Available in the CU library (6 th Edition). |
| Planned learning activities: lecture, practical assignments, discussion, case study work, number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + discussions), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. + work on a case study + preparation for the midterm and final exam, etc.) |

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|--|--------|--------|-------|-------|-------|
| Assessment methods and criteria: : Active participation in seminars and in-class assignments (35%), case study (20%), test (15%), preparation of communication plan (30%). The total grade must be higher than 57.5%. | | | | | |
| Language, knowledge of which is necessary to complete the course: English language | | | | | |
| Notes: | | | | | |
| Evaluation: | | | | | |
| A | B | C | D | E | FX |
| 154 | 88 | 40 | 18 | 4 | 8 |
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| Teacher: doc. Ing. Mária Tajtáková, PhD. | | | | | |
| Date of last change: 25.5.2021 | | | | | |
| Approved: doc. Ing. Mária Tajtáková, PhD. | | | | | |

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| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: MK403 | Course name: Public relations |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 7.-9. trimester | |
| Degree: 1st level | |
| Prerequisites: none | |
| Course requirements: During the trimester, three seminar papers (of which 2 projects) will be carried out, each for 20 points, evaluation of the activity for 10 points and a final exam for 30 points In order to earn A grade it is necessary to obtain at least 75 points, in order to earn grade B at least 70 points, in order to earn grade C at least 65 points, in order to earn grade D at least 60 points and in order to earn grade E at least 55 points. Credits will not be provided to the student failing to obtain at least 50 points from the final exam. | |
| Learning outcomes: Upon successful completion of this course, students will be able to create a communication plan for small and medium-sized companies, prepare appropriate communication tools needed in practice, prepare an effective crisis communication plan and create messages for key groups, such as. mass media, employees and customers, to propose the procedure of defense and justification of decisions and procedures of the organization, to create and plan the offer of the PR agency for the implementation of PR activities. | |
| Brief course content: | |
| <ul style="list-style-type: none"> • Definition of PR and the beginnings and history of PR and famous figures of PR • Communication strategy, planning, process and management • Media communication • PR tools • PR event or organized event within PR • Crisis management and public relations. Crisis communication • Online PR, traditional and new creative communication • PR in individual industries and sectors | |

| <ul style="list-style-type: none"> Ethics in PR, unethical and manipulative PR practices | | | | | | | | | | | | | | | | | | |
|--|--------|--------|-------|----|-------|----|-----|----|----|----|---|----|--------|--------|--------|-------|----|-------|
| <p>Recommended literature: SEITEL, F.P. (2007) <i>The practice of public relations</i>. Prentice Hall CLARKE L. CAYWOOD (2003) <i>Public relations, řízená komunikace podniku s veřejností</i>. Computer Press, Brno ISBN 80-7226-886-4 HEJLOVÁ, D. (2015) <i>Public relations</i>. Praha: Grada Publishing. ISBN 978-80247-5022-4 PHILLIPS, D. (2003). <i>Online public relations</i>. Praha : Grada Publishing. JACQUIUTE L'ETANG. (2009). <i>Public relations</i>. Praha: Portál</p> | | | | | | | | | | | | | | | | | | |
| <p>Planned learning activities: lecture, discussion, examples, paper. Number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + presentations), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. . + work on the paper + preparation for the midterm and final exam, etc.)</p> | | | | | | | | | | | | | | | | | | |
| <p>Assessment methods and criteria: Activity and participation 10%, Corporate event project 20%, Crisis communication plan 20%, Offer of PR services for the city, municipality, non-profit org. 20%, Final exam 30%</p> | | | | | | | | | | | | | | | | | | |
| <p>Language, knowledge of which is necessary to complete the course: English language</p> | | | | | | | | | | | | | | | | | | |
| <p>Notes:</p> | | | | | | | | | | | | | | | | | | |
| <p>Evaluation:</p> <table border="1"> <thead> <tr> <th>A</th> <th>B</th> <th>C</th> <th>D</th> <th>E</th> <th>FX</th> </tr> </thead> <tbody> <tr> <td>102</td> <td>55</td> <td>34</td> <td>10</td> <td>0</td> <td>12</td> </tr> <tr> <td>47,89%</td> <td>25,82%</td> <td>15,96%</td> <td>4,69%</td> <td>0%</td> <td>5,63%</td> </tr> </tbody> </table> | A | B | C | D | E | FX | 102 | 55 | 34 | 10 | 0 | 12 | 47,89% | 25,82% | 15,96% | 4,69% | 0% | 5,63% |
| A | B | C | D | E | FX | | | | | | | | | | | | | |
| 102 | 55 | 34 | 10 | 0 | 12 | | | | | | | | | | | | | |
| 47,89% | 25,82% | 15,96% | 4,69% | 0% | 5,63% | | | | | | | | | | | | | |
| <p>Teacher: Doc. Ing. Lúbia Černá, PhD., doc. Ing. Mária Tajtáková, PhD.</p> | | | | | | | | | | | | | | | | | | |
| <p>Date of last change: 31.3.2021</p> | | | | | | | | | | | | | | | | | | |
| <p>Approved: doc. Ing. Mária Tajtáková, PhD.</p> | | | | | | | | | | | | | | | | | | |

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| <p>College: Vysoká škola manažmentu</p> | |
| <p>Faculty: central workplace, Bratislava</p> | |
| <p>Course code: MTH110</p> | <p>Course name: Introduction to Statistics</p> |
| <p>Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined</p> | |
| <p>Number of credits: The student will receive the course 5 credits.</p> | |
| <p>Recommended trimester: 2-4. trimester</p> | |
| <p>Degree: 1st level</p> | |
| <p>Prerequisites: none</p> | |
| <p>Course requirements: During the trimester, students take two short tests (30 points in total), a midterm exam (25 points) and a final exam (40 points). The final exam is divided into two parts, the theoretical part (20 points) and the practical part – examples/exercises (20 points). The condition for successfully passing the final exam is to obtain at least 50% of the points for the final exam. They get 5 points for their activity in class. It is necessary at least 90% to obtain an A rating, at least 82.5% to obtain a B rating, at least 73.75% to obtain a C rating, at least 66.25% to obtain a D rating and at least 57.50% to obtain a E rating. Credits will not be awarded to a student who obtains less than 50% of the final exam.</p> | |

Learning outcomes: After successfully completing the course, the student will be able to:

- define the individual steps of experimental and sample investigation;
- assess the difficulties that arise in the process of experimental and selective investigation;
- interpret data presented in tables and graphs;
- look for an adequate representation of data with tables and graphs;
- define statistical quantities;
- interpret various economic and social statistics;
- distinguish between correlation, causation, association and expectation;
- define the components of the regression equation;
- characterize the distribution of a random variable.

Brief course content:

- Statistical investigation, stages of sample and experimental investigation. Measurement.
- Statistical processing, descriptive statistics, frequency distribution and its graphic representation, frequency tables.
- Descriptive statistics – measures of location and measures of variability.
- Basics of probability theory.
- Normal distribution, normalized normal distribution and its distribution function.
- Measurement of statistical dependence, regression, correlation and causality.
- Modeling statistical dependence.
- Selection methods. Probability. Confidence intervals.
- Interval estimation of the basis set parameter using formulas.

Recommended literature:

BARNETT, Raymond A.- ZIEGLER, Michael R.- BYLEEN, Karl E. 2008. College Algebra with trigonometry 8th ed. Boston: McGraw-Hill Higher Education, 2008. 1044 p. ISBN 9780073303659.

PALEŇČÁROVÁ, J., KROČITÝ, P. (2015): Akademická príručka na tvorbu odborných textov [online]. 3. vydanie. Trenčín : Vysoká škola manažmentu. Dostupné na: <http://www.vsm.sk/sk/studenti/akademicka-etika/pravidla-postupy/>.

Planned learning activities: lecture, seminar, discussion, case study work, number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + discussions), indirect contact is 75 hours preparation of assignments, homework, preparation for final and mid-term exams, recalculation of examples

Assessment methods and criteria: During the trimester, students take two short tests (30 points in total), a midterm exam (25 points) and a final exam (40 points). The final exam is divided into two parts, the theoretical part (20 points) and the practical part – examples/exercises (20 points). The condition for successfully passing the final exam is to obtain at least 50% of the points for the final exam. They get 5 points for their activity in class.

Language, knowledge of which is necessary to complete the course: English language

Notes:

Evaluation:

| A | B | C | D | E | FX |
|--------|--------|--------|-------|-------|-------|
| 40 | 88 | 154 | 8 | 4 | 18 |
| 12,70% | 27,94% | 49,84% | 2,54% | 1,27% | 5,71% |

Teacher: prof. Ing. Milan Terek, PhD., Martina Kročitá, MBA

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| Date of last change: 25.5.2021 |
| Approved: doc. Ing. Mária Tajtáková, PhD. |

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| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: MTH155 | Course name: Mathematics for managers I |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 2-3. trimester | |
| Degree: 1st level | |
| Prerequisites: | |
| Course requirements: The final grade will be generated based on the grading system of the University of Management based on the following assignments: Overall evaluation: participation (10% of the final grade), 6 partial tests (30% of the final grade), mid-term exam (30% of the final grade), final exam (30% of the final grade). It is necessary at least 90% to obtain an A rating, at least 82.5% to obtain a B rating, at least 73.75% to obtain a C rating, at least 66.25% to obtain a D rating and at least 57.50% to obtain a E rating. Credits will not be awarded to a student who obtains less than 50% of the final exam. | |
| Learning outcomes: The aim of the subject is a summary of definitions and concepts of university algebra, which also includes repetition of basic algebraic concepts. Subject topics include graphic representation, linear and quadratic equations and their systems, linear inequalities and the basics of combinatorics. Each topic includes examples and practical applications from everyday life that aim to alleviate the fear of mathematics. The subject accumulates the necessary mathematical knowledge and is a necessary preparation for other subjects (Mathematics for Managers II, Basics of Statistics, Basics of Accounting). After successfully completing the course, the student will be able to apply the basic rules of algebra, numerical and graphical solutions of equations, inequalities and their systems in more complex tasks of an economic nature, draw graphs of linear and quadratic functions and use combinatorics in various applications. | |
| Brief course content: | |
| <ul style="list-style-type: none"> • Editing of algebraic expressions • Application of linear and polynomial functions • Systems of linear inequalities with several variables • Systems of linear equations with several variables; • Permutations, variations and combinations | |
| Recommended literature: | |
| BARNETT, Raymond A.- ZIEGLER, Michael R.- BYLEEN, Karl E. 2008. College Algebra with trigonometry 8th ed. Boston: McGraw-Hill Higher Education, 2008. 1044 p. ISBN 9780073303659. | |
| PALENČÁROVÁ, J., KROČITÝ, P. (2015): Akademická príručka na tvorbu odborných textov [online]. 3. vydanie. Trenčín : Vysoká škola manažmentu. Dostupné na: http://www.vsm.sk/sk/studenti/akademicka-etika/pravidla-postupy/ . | |

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|---|--------|--------|-------|-------|-------|
| Planned learning activities: lecture, seminar, discussion, case study work, number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + discussions), indirect contact is 75 hours preparation of assignments, homework, preparation for final and mid-term exams, recalculation of examples | | | | | |
| Assessment methods and criteria: final test - 30% of the final grade, midterm exam - 30% of the final grade, 6 partial tests - a total of 30% of the final grade, participation - 10% of the final grade | | | | | |
| Language, knowledge of which is necessary to complete the course: English language | | | | | |
| Notes: | | | | | |
| Evaluation: | | | | | |
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| Teacher: prof. Ing. Milan Terek, PhD., Martina Kročítá, MBA | | | | | |
| Date of last change: 25.5.2021 | | | | | |
| Approved: doc. Ing. Mária Tajtáková, PhD. | | | | | |

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| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: MTH219 | Course name: Mathematics for managers II |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 3.-9. trimester | |
| Degree: 1st level | |
| Prerequisites: MTH155 Mathematics for managers I | |
| Course requirements: During the trimester, homework and active participation assignments will be performed, for a total of 35%, a midterm exam for 30% and a final exam for 35%. It is necessary at least 90% to obtain an A rating, at least 82.5% to obtain a B rating, at least 73.75% to obtain a C rating, at least 66.25% to obtain a D rating and at least 57.50% to obtain a E rating. Credits will not be awarded to a student who obtains less than 50% of the final exam. | |
| Learning outcomes: After successful completion of this course, students will be able to use linear and quadratic functions in economic analysis, use compound interest, evaluate savings, loans and investments. They will be able to use differentiation in the field of microeconomics and managerial decision-making. | |
| Brief course content: | |
| <ul style="list-style-type: none"> • Linear, quadratic and polynomial function • Functions of economic analysis • Percentages, compound interest, investment appraisal • Rules of differentiation • Marginal functions and elasticity | |

| <ul style="list-style-type: none"> • Optimisation of economic functions | | | | | | | | | | | | | | | | | | |
|---|--------|--------|-------|-------|-------|----|----|----|-----|---|---|----|--------|--------|--------|-------|-------|-------|
| <p>Recommended literature: KALINOVÁ, E. (2008): <i>Matematika pre manažérov: Zbierka úloh</i>. Bratislava: Iura Edition (e-kniha) JACQUES, I. (2018): <i>Mathematics for Economics and Business. Ninth edition</i>. Harlow: Pearson Education. SYDSAETER, K., HAMMOND, P., STROM, A. (2012): <i>Essential Mathematics for Economic Analysis. Fourth edition</i>. Harlow: Pearson Education. TAN, S.T. (2005): <i>College Mathematics. Sixth edition</i>. PWS MAVRON, V.C., PHILLIPS, T.N. (2007): <i>Elements of Mathematics for Economics and Finance</i>. London: Springer – Verlag. BRECHNER, R.A., BERGEMAN, G.V. (2015): <i>Contemporary Mathematics for Business and Consumers. Seventh Edition</i>. Stamford: Cengage Learning. PALEŇČAROVÁ, J., KROČITÝ, P. (2015): Akademičká príručka na tvorbu odborných textov [online]. 3. vydanie. Trenčín : Vysoká škola manažmentu. Dostupné na: http://www.vsm.sk/sk/studenti/akademicka-etika/pravidla-postupy/.</p> | | | | | | | | | | | | | | | | | | |
| <p>Planned learning activities: lecture, seminar, discussion, case study work, number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + discussions), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. + work on a case study + preparation for the midterm and final exam, etc.)</p> | | | | | | | | | | | | | | | | | | |
| <p>Assessment methods and criteria: During the trimester, homework and active participation assignments will be performed, for a total of 35%, a preliminary exam for 30% and a final exam for 35%.</p> | | | | | | | | | | | | | | | | | | |
| <p>Language, knowledge of which is necessary to complete the course: English language</p> | | | | | | | | | | | | | | | | | | |
| <p>Notes:</p> | | | | | | | | | | | | | | | | | | |
| <p>Evaluation:</p> <table border="1"> <thead> <tr> <th>A</th> <th>B</th> <th>C</th> <th>D</th> <th>E</th> <th>FX</th> </tr> </thead> <tbody> <tr> <td>40</td> <td>88</td> <td>154</td> <td>8</td> <td>4</td> <td>18</td> </tr> <tr> <td>12,70%</td> <td>27,94%</td> <td>49,84%</td> <td>2,54%</td> <td>1,27%</td> <td>5,71%</td> </tr> </tbody> </table> | A | B | C | D | E | FX | 40 | 88 | 154 | 8 | 4 | 18 | 12,70% | 27,94% | 49,84% | 2,54% | 1,27% | 5,71% |
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| <p>Teacher: prof. Ing. Milan Terek, PhD., Martina Kročítá, MBA</p> | | | | | | | | | | | | | | | | | | |
| <p>Date of last change: 25.5.2021</p> | | | | | | | | | | | | | | | | | | |
| <p>Approved: doc. Ing. Mária Tajtáková, PhD.</p> | | | | | | | | | | | | | | | | | | |

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| <p>College: Vysoká škola manažmentu</p> | |
| <p>Faculty: central workplace, Bratislava</p> | |
| <p>Course code: PM401</p> | <p>Course name: Introduction to Project Management</p> |
| <p>Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined</p> | |
| <p>Number of credits: The student will receive the course 5 credits.</p> | |
| <p>Recommended trimester: 8. trimester</p> | |
| <p>Degree: 1st level</p> | |
| <p>Prerequisites: MG201 Introduction to Management</p> | |

| <p>Course requirements: Participation, Case studies / plus evaluation / (25%). Project proposal (15%). Presentation of project (10%). Midterm exam (20%). Final exam (30%). In order to earn A grade it is necessary to obtain at least 75 points, in order to earn grade B at least 70 points, in order to earn grade C at least 65 points, in order to earn grade D at least 60 points and in order to earn grade E at least 55 points. Credits will not be provided to the student failing to obtain at least 50 points from the final exam.</p> | | | | | | | | | | | | | | | | | | | | | | | |
|---|--------|--------|-------|-------|-------|---|---|---|---|---|----|-----|----|----|----|---|---|--------|--------|--------|-------|-------|-------|
| <p>Learning outcomes: Successful completion of the course provides a comprehensive view of project management methods (P), the position of projects in organizations, the importance of programs and the link between project management and strategic management. It consists of instructions for writing a project proposal. The student will get a real idea of how to prepare an application for grants for smaller businesses. They will get acquainted with the project cycle and logical framework. Based on the exercises, he will formulate the idea of P, the goal and intentions of P, will be able to build a project team and create a P evaluation plan.</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Brief course content: Project, program The magic triangle of time, quality and cost The role of project management, Manager P, assistant manager, project office, project team, authority, escalation of evaluation P Quality, personality and temperament of the project manager Life cycle P, Marketing P, Image P Ethical and cultural norms Criteria for preparation P, Proposal P, Grant application Preparation of project application, Objectives and intentions Budget P, evaluation plan P, Reporting and summary P Logical framework Sustainability factors Resources for business development Most common mistakes with projects</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Recommended literature: Gray, C. F., & Larson, E. W. (2010). <i>Project management: The managerial process</i>. McGraw Hill</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Planned learning activities: lecture, discussion, counting examples, paper. Number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + presentations), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. . + work on the paper + preparation for the midterm and final exam, etc.)</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Assessment methods and criteria: Participation, Case studies / plus evaluation / (25%). Project proposal (15%). Presentation of project (10%). Midterm exam (20%). Final exam (30%).</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Language, knowledge of which is necessary to complete the course: English language</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Notes:</p> | | | | | | | | | | | | | | | | | | | | | | | |
| <p>Evaluation:</p> <table border="1"> <thead> <tr> <th>A</th> <th>B</th> <th>C</th> <th>D</th> <th>E</th> <th>FX</th> </tr> </thead> <tbody> <tr> <td>154</td> <td>88</td> <td>40</td> <td>18</td> <td>4</td> <td>8</td> </tr> <tr> <td>49,84%</td> <td>27,94%</td> <td>12,70%</td> <td>5,71%</td> <td>1,27%</td> <td>2,54%</td> </tr> </tbody> </table> | | | | | | A | B | C | D | E | FX | 154 | 88 | 40 | 18 | 4 | 8 | 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% |
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| Teacher: Johan Winbladh, MSc., PhD. |
| Date of last change: 31.3.2021 |
| Approved: doc. Ing. Mária Tajtáková, PhD. |

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| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: PSY201 | Course name: Introduction to Psychology |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 4-8. trimester | |
| Degree: 1st level | |
| Prerequisites: | |
| Course requirements: Presentation of the problem 20% Research paper 35% Presentation of seminar work 10% Final exam 35% In order to earn A grade it is necessary to obtain at least 75 points, in order to earn grade B at least 70 points, in order to earn grade C at least 65 points, in order to earn grade D at least 60 points and in order to earn grade E at least 55 points. Credits will not be provided to the student failing to obtain at least 50 points from the final exam. | |
| Learning outcomes: The student will gain a general insight into the field of psychology by studying information about mental processes, behavior and mental processes, including the treatment of mental disorders, focusing on a healthy lifestyle and the application of psychological knowledge in the social sphere. After successfully completing the course, the student will be able to: 1. Describe the most important psychological theories of human behavior; 2. Understand the basic concepts of personality psychology; 3. Apply the current understanding of motivation, thinking and intelligence to one's own learning and cognition. 4. Understand the variables that influence human decision-making; 5. Understand the dynamics of the psyche in different social contexts; 6. Apply psychological concepts in the context of managerial work. | |
| Brief course content: 1. Theoretical trends in psychology; 2. Biological, psychological and social aspects of lifelong development; 3. Feeling and perception; 4. States of consciousness; 5. Learning, memory and thinking; 6. Emotions, health and stress; 7. Theories of personality; 8. Selected mental disorders and their treatment; 9. Social behavior. | |

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| Recommended literature: Meyers, D. G., Exploring Psychology (ISBN:0716789310), 6 ed 2005, Worth Publishers | | | | | |
| Planned learning activities: lecture, discussion, paper. Number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + presentations), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. . + work on the paper + preparation for the final exam, etc.) | | | | | |
| Assessment methods and criteria: Presentation of the problem 20% Research paper 35% Presentation of seminar work 10% Final exam 35% | | | | | |
| Language, knowledge of which is necessary to complete the course: English language | | | | | |
| Notes: | | | | | |
| Evaluation: | | | | | |
| A | B | C | D | E | FX |
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| Teacher: Mgr. Jozef Šimúth, PhD. | | | | | |
| Date of last change: 31.3.2021 | | | | | |
| Approved: doc. Ing. Mária Tajtáková, PhD. | | | | | |

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| College: <i>Vysoká škola manažmentu</i> | |
| Faculty: <i>central workplace, Bratislava</i> | |
| Course code: <i>SCI215</i> | Course name: <i>Environmental Science</i> |
| Type, scope and method of educational activities: <i>5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined</i> | |
| Number of credits: <i>The student will receive the course 5 credits.</i> | |
| Recommended trimester: <i>2.-3. trimester</i> | |
| Degree: <i>1st level</i> | |
| Prerequisites: <i>none</i> | |
| Course requirements: Active participation, ongoing tasks (10%). Case studies and tasks (2x10%). Research paper proposal (3%). Research paper (12%). Research paper presentation (10%). Midterm exam (20%). Final exam (25%). The condition is to reach min. 50% of the final exam. | |
| Learning outcomes: Upon successful completion of this course, students will gain an overview and knowledge in the field of ecology, creation and protection of the environment, sustainable development and Agenda 21. Part of the study is to get to know the history, current state and visions, the content and goals of ecology and green management, to examine the application of legislative and economic instruments. Attention needs to be paid to the functions of the environment (environment) and its monitoring, to interpret the importance of environmental audit, | |

environmental labeling of products, evaluation and assessment of environmental impacts. To get acquainted with the activities of the environmental management system according to ISO series 14000, with waste management in the Slovak Republic and in the EU countries, to get to know the relationship between companies and the environment.

Brief course content:

Study of Green Management, A21, TUR
Introduction to the issue, Environment (ŽP)
Green management, Environmental monitoring, Environmental functions
Environmental management systems ISO 14000. Industry and the environment.
Environmental audit
Environmental labeling. Environmental ethics
Clean technologies, TQM, CP
Virtual water, water footprint
Ecodesign
Environmental impact assessment
Environmental Impact Assessments (EIA), ESAP
Environment and society, working environment
State instruments for environmental regulation, Environmental policy
Enterprise and the environment. Accreditation and certification. Waste.

Recommended literature:

Miller Tyler G. (2007). Living in the Environment., Wadsworth Group, Brooks/Cole, 2007.

Planned learning activities: *lecture, seminar, discussion, case study work, number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + discussions), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. + work on a case study + preparation for the midterm and final exam, etc.)*

Assessment methods and criteria: Active participation, ongoing tasks (10%). Case studies and tasks (2x10%). Research paper proposal (3%). Research paper (12%). Research paper presentation (10%). Midterm exam (20%). Final exam (25%).

Language, knowledge of which is necessary to complete the course: *English language*

Notes:

Evaluation:

| A | B | C | D | E | FX |
|--------|--------|--------|-------|-------|-------|
| 154 | 88 | 40 | 18 | 4 | 8 |
| 49,84% | 27,94% | 12,70% | 5,71% | 1,27% | 2,54% |

Teacher: *Valéria Medárová, PhD., MBA*

Date of last change: *31.3.2021*

Approved: doc. Ing. Mária Tajtáková, PhD.

College: *Vysoká škola manažmentu*

Faculty: *central workplace, Bratislava*

Course code: *SSC220*

Course name: *Principles of Microeconomics*

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| Type, scope and method of educational activities: <i>5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined</i> | | | | | |
| Number of credits: <i>The student will receive the course 5 credits.</i> | | | | | |
| Recommended trimester: <i>2.-3. trimester</i> | | | | | |
| Degree: <i>1st level</i> | | | | | |
| Prerequisites: <i>none</i> | | | | | |
| Course requirements: <i>During the trimester, there will be Activity 5 points, quizzes 10 points, microeconomic situation 5 points, research paper 15 points, presentation 10 points, midterm 25 points, final 30 point., while to obtain an A rating it is necessary to obtain at least 75 points, to obtain a B rating at least 70 points, to evaluate C at least 65 points, for a D rating at least 60 points and for an E rating at least 55 points. Credits will not be awarded to a student who obtains less than 50 points from the final written exam.</i> | | | | | |
| Learning outcomes: <i>The class is about the microeconomic theory with real applications. Topics include companies, households, governments, and how these subjects make decisions about production, and the main questions what, how and for whom. The goal is to help students apply their theoretical knowledge on todays events.</i> | | | | | |
| Brief course content: <ul style="list-style-type: none"> • <i>demand and supply curve</i> • <i>price elasticity</i> • <i>demand, supply, marginal utility</i> • <i>actual economic problems</i> • <i>labor, land and capital</i> • <i>economic effects of income distribution</i> • <i>4 market structures: perfect competition, monopolistic competition, oligopoly, monopoly</i> • <i>market failures</i> • <i>impact of political decisions on economic decisions, regulations and antitrust laws</i> | | | | | |
| Recommended literature: <i>PARKIN, M. 2003. Microeconomics. Reading, MA: Addison-Wesley, 2003</i> | | | | | |
| Planned learning activities: <i>lecture, seminar, discussion, case study work, number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + discussions), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. + work on a case study + preparation for the midterm and final exam, etc.)</i> | | | | | |
| Assessment methods and criteria: <i>Activity 5%, quizzes 10%, microeconomic situation 5%, research paper 15%, presentation 10%, midterm 25%, final 30%.</i> | | | | | |
| Language, knowledge of which is necessary to complete the course: <i>English language</i> | | | | | |
| Notes: | | | | | |
| Evaluation: | | | | | |
| A | B | C | D | E | FX |
| 183 | 304 | 376 | 247 | 222 | 202 |
| 11,93% | 19,82% | 24,51% | 16,10% | 14,47% | 13,17% |
| Teacher: <i>Ing. Daniela Maťovčíková, PhD., Ing. Andrea Zacharová, PhD., MBA</i> | | | | | |

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| Date of last change: 31.3.2021 | |
| Approved: doc. Ing. Mária Tajtáková, PhD. | |
| College: Vysoká škola manažmentu | |
| Faculty: central workplace, Bratislava | |
| Course code: SSC221 | Course name: Principles of Macroeconomics |
| Type, scope and method of educational activities: 5 hours per week, a total of 50 hours per trimester, full-time: 2.5 h lectures / 2.5 h exercises. Method by which the educational activity is carried out: full-time, distance, combined | |
| Number of credits: The student will receive the course 5 credits. | |
| Recommended trimester: 1.-3. trimester | |
| Degree: 1st level | |
| Prerequisites: none | |
| Course requirements: Activity, quizzes 10%, thesis 15%, presentation 10%, macroeconomic schools 10%, midterm 25%, final 30%. In order to earn A grade it is necessary to obtain at least 75 points, in order to earn grade B at least 70 points, in order to earn grade C at least 65 points, in order to earn grade D at least 60 points and in order to earn grade E at least 55 points. Credits will not be provided to the student failing to obtain at least 50 points from the final exam. | |
| Learning outcomes: The class represents an introduction into macroeconomics with its application in the real world. Topics include inflation, unemployment, poverty, deficits, taxes, interest rates, GDP, recession and international trade. The class should help to apply the theoretical knowledge on today's world events. | |
| Brief course content: <ul style="list-style-type: none"> • Macroeconomic equilibrium, aggregate demand and supply • Relationship between inflation and unemployment • Consumption and savings, investment decisions of companies • Function of Money and national bank tools • Monetary and fiscal politics • Multipliers • Relationship between budget and trade deficit • International trade and its influence on exchange rates, trade balance and important economic indicators • Difference between Keynes and monetarism | |
| Recommended literature: PARKIN, M. (2008) <i>Macroeconomics</i> . Pearson/Addison Wesley | |
| Planned learning activities: lecture, discussion, examples, paper. Number of completed hours in direct and indirect contact, with 1 credit is 25 hours, ie 125 hours per subject, of which direct contact is 50 hours (lectures + seminars + presentations), indirect contact is 75 hours (study of literature, elaboration of assignments, etc. + work on the paper + preparation for the midterm and final exam, etc.) | |
| Assessment methods and criteria: During the trimester there will be implemented following assignments: Activity, quizzes 10%, thesis 15%, presentation 10%, macroeconomic schools 10%, midterm 25%, final 30%. | |

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| Language, knowledge of which is necessary to complete the course: English language | | | | | |
| Notes: | | | | | |
| Evaluation: | | | | | |
| A | B | C | D | E | FX |
| 102 | 55 | 34 | 10 | 0 | 12 |
| 47,89% | 25,82% | 15,96% | 4,69% | 0% | 5,63% |
| Teacher: <i>Mgr. Andrea Zacharová, PhD., M.B.A., Ing. Daniela Maťovčíková, PhD.</i> | | | | | |
| Date of last change: 31.3.2021 | | | | | |
| Approved: doc. Ing. Mária Tajtáková, PhD. | | | | | |